

**MINUTES OF A REGULAR MEETING OF THE FOREMOST VILLAGE COUNCIL HELD
IN THE COUNCIL CHAMBERS ON MONDAY, THE 17TH DAY OF SEPTEMBER, A.D.,
2018 AT 7:00 P.M.**

PRESENT: Mayor Ken Kultgen, Councillors Lorne Buis, Blake Klatt, Tyson Ormann
and Stewart Payne

ALSO PRESENT: Municipal Administrator, Kelly Calhoun

Public Works Foreman, Richard Jaeger joined the meeting at 7:00 p.m.

ACTION ITEMS:

A. CALL TO ORDER:

The meeting was called to order by Mayor Ken Kultgen at 7:00 p.m.

B. AMENDMENTS TO AGENDA:

- **Foremost and District Civic Centre**
- **Forty Mile Rail**
- **Fortis Alberta**
- **Tourism and Special Events Reports**

C. ACCEPTANCE OF AGENDA:

129/18

Moved that the September 17, 2018 Regular Village of
Foremost Council Meeting Agenda be approved and adopted with the following
additions:

- **Foremost and District Civic Centre**
- **Forty Mile Rail**
- **Fortis Alberta**
- **Tourism and Special Events Reports**

...Carried.

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D. MINUTES: The minutes of the August 20, 2018 Regular Village Council Meeting
were confirmed and ordered filed in the minute book
...Carried.

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E. ACCOUNTS APPROVED AND PASSED FOR PAYMENT: The accounts for the
month of August, 2018 as presented ...Carried.

A list of the accounts is attached hereto and forms a part of these minutes.

F. FINANCIAL STATEMENTS:

132/18

a) **Monthly Bank Reconciliations:** The bank reconciliations for the month of August,
2018, as presented were confirmed and ordered filed in the minute book ...Carried.

133/18

a) **Departmental Variance Report – January 1, 2018 – August 31, 2018:** The
Departmental Budget Variance Report – January 1, 2018 to August 31, 2018 as
presented was confirmed and ordered filed in the minute book ...Carried.

G. LAND OFFER APPLICATIONS: Nil Report

LATE ARRIVAL: Councillor Klatt joined the meeting at 7:08 p.m.

H. STAFF REPORTS:

134/18

a) Moved that Public Works Foreman, Richard Jaeger's
report on the activities of the outside workers for the past month be accepted as
presented...Carried.

See Public Works Project/Job Updates List

Tyler Hirsche last day of work will be September 28, 2018

Irrigation Shut-down: Tentative dates October 9-11, 2018 weather permitting

Unsightly Properties:

Discussion regarding unsightly properties within the village and process for clean-up

Public Works Foreman, Richard Jaeger advised Council he would be resigning his position with the last day of work – October 5, 2018. He would be willing to provide interim assistance for water/sewer licensing requirements and on-call back-up until other arrangements were finalized.

Public Works Foreman, Richard Jaeger left the meeting at 7:40 p.m.

b) Tourist Booth Yearly Reports:

Tristen Ferguson and Jenna Seefried

c) Tourism and Special Events Reports:

Sydney Hughson and Justin Roszell

I. COUNTY OF FORTY MILE NO. 8 – REGIONAL WATER SYSTEM:

Discussion on status of project

135/18

J. 2018 ORGANIZATIONAL MEETING:

Moved that the 2018 Organizational Meeting of the Council of the Village of Foremost be held Monday, the 22nd day of October, 2018 at 7:00 p.m. in the Village of Foremost Council Chambers...Carried

136/18

K. 2018 RECREATION BOARD – COUNTY OF FORTY MILE NO. 8 GRANT DISTRIBUTION:

Moved that the County of Forty Mile No.8 2018 Recreation Grant in the amount of \$55,551.10 be disbursed as follows:

Hoping Community Hall	\$ 500.00
Foremost Curling Rink – 10% balance	\$ 2,181.00
Village of Foremost – Swim Pool – 40% balance	\$ 8,724.03
Foremost Skating Rink – 50% balance	\$10,905.04
Village of Foremost – Community Hall	\$22,310.07
Debenture Payment	
Village of Foremost – Future Projects	<u>\$10,930.96</u>
Civic Centre Project Reimbursement	

TOTAL \$55,551.10...Carried

137/18

L. ATCO GAS:

Moved that the ATCO Gas franchise fee percentage remain as 21% for 2018...Carried.

M. BARROWS, STACEY:

Letter of resignation – last scheduled day of work September 27, 2018
Willing to help out with completion of the Civic Centre project over the next few months and also willing to come in on an on-call basis if needed

138/18

N. FOREMOST & DISTRICT AGRICULTURAL SOCIETY:

Moved to approve High School Rodeo Event September 28-30, 2018 ...Carried.

139/18

O. BOW ISLAND/FOREMOST VICTIM SERVICES:

Moved that a letter be written in support for Alberta Justice to revisit the decision to eliminate funding for Bow Island/Foremost Victim Services as of January 1, 2019...Carried.

P. PERFORMANCE APPRAISAL:

Performance Appraisal – Municipal Administrator
Pursuant to Section 205.1 of the Municipal Government Act

Q. ITEMS ADDED TO THE AGENDA:

- a) Anna Fehr** to provide janitorial services for office
- b) Farm Land Lease – Ptn NW ¼ 17-6-11-W4M:**
To be re-advertised for three year term (2019-2021)
- c) Economic Development Alliance (EDA) of Southeast Alberta:**
Reminder that the next meeting will be Wednesday, September 19, 2018 at 9:00 a.m. – location Redcliff Town Hall – Councillor Ormann may attend
- d) Operating Budget Plan 2019-2022:**
140/18
Moved acceptance of the Village of Foremost 2019-2022 Budget Operating Plan... Carried.
- e) Foremost and District Civic Centre:**
Consensus of Council to remove office in Foremost and District Civic Centre Lobby prior to new flooring installation.
Councillor Klatt to inquire regarding arena donation/signage.
- f) Forty Mile Rail:** Mayor Kultgen and Councillor Buis reported on the activities of the Forty Mile Rail and the meeting with County of Forty Mile No. Council and representatives of Forty Mile Rail on September 12, 2018.
- g) FortisAlberta:**
141/18
Moved that the FortisAlberta Franchise Fee for 2019 remain at 7%...Carried

INFORMATION ITEMS:**1. DEVELOPMENT PERMITS:**

No. 07/18 Clint and Lorry Collin
Placement of a storage shed
#12 – Fairway Crescent
Lot 3, Block 17, Plan 7710465
Issued by Municipal Planning Commission

2. ALBERTA JUSTICE AND SOLICITOR GENERAL:

Letter in response to closure of Fish and Wildlife Enforcement Branch district office in Foremost. The Office will close October 1, 2018.

3. ALBERTA RECREATION AND PARKS:

2ND Annual Greener Facilities Conference and Expo
November 14-15, 2018 Edmonton

4. ALBERTA URBAN MUNICIPALITIES ASSOCIATION:

2018 AUMA Convention and AMSC Trade Show
No one able to attend convention this year.

5. COMMITTEE REPORTS:**a) Foremost/Forty Mile Fire Department:**

Fire Ban – cancelled by Fire Chief Boyd Granberg – September 17, 2018

b) Emergency Management:

Tentative Regional Agency Workshop – November 6, 2018 Bow Island Multi-plex

6. Resignation – Mayor Ken Kultgen:

Mayor Kultgen presented to Council his letter of resignation as Mayor and Councillor of the Village of Foremost due to family health issues.

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BY-ELECTION: Moved that the Village of Foremost By-Election Date be set for Monday, October 15, 2018...Carried.

143/18

RETURNING OFFICER: Moved that be Jennifer Hirsche appointed as the Village of Foremost Returning Officer for the purpose of conducting the 2018 General Municipal By-Election...Carried.

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7. ADJOURNMENT: The meeting adjourned at 9:14 p.m.
...Carried.

MAYOR

Municipal Administrator

