

**MINUTES OF THE ORGANIZATIONAL MEETING OF THE FOREMOST VILLAGE
COUNCIL HELD IN THE COUNCIL CHAMBERS ON TUESDAY, THE 17th DAY OF OCTOBER, A.D.,
2017 AT 7:00 P.M.**

PRESENT: Mr. Lorne Buis, Mr. Blake Klatt, Mr. Ken Kultgen, Mr. Tyson Ormann and Mr. Stewart Payne

Also Present: Municipal Administrator, Kelly Calhoun, Commissioner of Oaths.
Foremost Unmanned Air Systems Range Manager, Doug Hanna

ACTION ITEMS

- 1. NOTICE OF MEETING:** Notice of Meeting, stating date, time, place and purpose of meeting was duly delivered on October 17, 2017 and duly posted September 19, 2017.
- 2. CALL TO ORDER:** Municipal Administrator, Kelly Calhoun, called the meeting to order and explained that the purpose of the meeting would be to deal with the reorganization of the Foremost Village Council.
- 3. RE-ORGANIZATION:** Reference was made to the minutes of the Organizational Meeting of Monday, October 17, 2016, wherein the term of office of the Mayor, Deputy-Mayor and Committee Appointments were specified for a one year term.

OATH OF OFFICE: Each Councillor duly subscribed to the Official Oath of Office in the presence of Kelly Calhoun, Commissioner of Oaths. The Official Oaths of Office are attached hereto and form a part of these minutes.

NON DISCLOSURE AGREEMENTS: Mr. Doug Hanna, Foremost UAS Range Manager, presented for signature by each Councillor the Non Disclosure Agreements pertaining to the operations and management of the Foremost Unmanned Air Systems Range.

Doug Hanna left the meeting at 7:40 p.m.

- 4. ELECTION OF MAYOR:** The Municipal Administrator declared the meeting open for the election of Mayor for a one year term.

Councillor Buis nominated Councillor Kultgen as Mayor for a one year term.

Since no other nomination were received, Councillor Kultgen was declared elected as Mayor for a one year term.

Mayor Kultgen duly swore to the Official Oath of Office for Mayor in the presence of Kelly Calhoun, Commission of Oaths.

- 5. ELECTION OF DEPUTY-MAYOR:** Mayor Kultgen declared the meeting open for the election of Deputy-Mayor for a term of one year.

Councillor Ormann nominated Councillor Buis as Deputy-Mayor for a one year term.

Since no other nomination were received, Councillor Buis was declared elected as Deputy-Mayor for a one year term.

Councillor Buis duly swore to the Official Oath of Office for Deputy-Mayor in the presence of Kelly Calhoun, Commissioner of Oaths.

- 195/17** **6. COMMITTEE APPOINTMENTS:** Moved that the following appointments be ratified for a term of one year:

- | | |
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| 1. PUBLIC WORKS
(Inc. Water/Sewer, Sanitation, Cemetery/Parks) | Kultgen, Buis, Klatt, Ormann, Payne |
| 2. AIRPORT COMMISSION | Kultgen, Payne Citizens-at-Large:
John Ross, Matt Van Gaalen, Jon Prins |
| 3. FIRE AND AMBULANCE | Buis |
| 4. EMERGENCY MANAGEMENT | Kultgen, Klatt, Ormann |
| 5. MUNICIPAL LIBRARY BOARD | Payne |
| 6. FAMILY & COMMUNITY SUPPORT SERVICES | Klatt Citizen-at-Large: Lara Smith |
| 7. PLEASANT VIEW LODGE | Ormann Citizen-at-Large: George Piper |
| 8. COMPLEX COMMITTEE | Buis Alternate: Payne |

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| 9. MUNICIPAL PLANNING COMMISSION | Buis, Klatt Citizens-at-Large:
George Piper
(4 year term: 2017 – 2021) |
| 10. FOREMOST HOUSING AUTHORITY | Ormann Citizens-at-Large:
Joyce Harty, Pauline Klatt,
Deb Hollingsworth, Joyce Knopps |
| 11. JOINT COUNCIL LIAISON | Kultgen, Buis, Klatt, Ormann, Payne |
| 12. SUBDIVISION & DEVELOPMENT APPEAL BOARD | Kultgen, Ormann |
| 13. FOREMOST & DISTRICT CHAMBER OF COMMERCE | Buis |
| 14. SOUTH FORTY WASTE SERVICES COMM | Kultgen, Klatt |
| 15. MILK RIVER MANAGEMENT ADVISORY COMMITTEE | Kultgen, Buis, Klatt, Ormann, Payne |
| 16. PALLISER ECONOMIC PARTNERSHIP | Kultgen, Ormann |
| 17. SHORTGRASS LIBRARY SYSTEM | Vacant |
| 18. RISK MANAGEMENT | Kultgen |
| 19. YOUTH JUSTICE REGIONAL BOARD | Payne |
| 20. FOREMOST ECONOMIC DEVELOPMENT ADVISORY COMMITTEE | Kultgen, Buis, Klatt, Ormann, Payne
Citizens-at-Large: Doreen Metheral |
| 21. FOREMOST COMMUNITY HALL BOARD | Klatt Alternate: Payne |
| 22. CANADIAN BADLANDS | Kultgen, Klatt, Ormann |
| 23. REGIONAL ASSESSMENT APPEAL BOARD | Buis |
| 24. BOW ISLAND & AREA HEALTH CARE RECRUITMENT COMMITTEE | Kultgen, Buis |
| 25. FORTY MILE PARK FOUNDATION | Buis |

...carried.

196/17 **7. BANKING RESOLUTION:** Moved that the Village of Foremost continue to do its banking in the local branch of the Alberta Treasury Branches, and that the usual banking resolution forms be approved, executed and a copy filed in the minute book...carried.

197/17 **8. DATE, TIME AND PLACE OF MEETINGS:** Moved that the Foremost Village Council Meetings be held regularly at 7:00 p.m. on the third Monday of each month in the Village of Foremost Council Chambers...carried.

198/17 **9. MONTHLY ACCOUNTS OF ROUTINE NATURE:** Moved that the Mayor, or in his absence, the Deputy-Mayor, and the Municipal Administrator, be signing authorities and that they be authorized to pay regular salaries, utility accounts, telephone bills, water deposit refunds, postage, payroll deductions, Education-Hospital-Pleasant View Lodge requisitions, as and when they become due...carried.

199/17 **10. COUNCILLOR FEES AND MILEAGE:** Moved that the per diem rate be set as follows:

Mayor: \$150.00 per month, plus:
\$50.00 per meeting for Council and Committee Meetings
where minutes are taken (unless paid by the Board)

Councillors: \$100.00 per month, plus:
\$50.00 per meeting for Council and Committee Meetings
where minutes are taken (unless paid by the Board)
...carried.

200/17 Moved that subsistence rates be paid to Mayor, Councillors, and Employees as listed below:

- \$0.50 per kilometer - vehicle expense rate
- Registration Fees
- Out of pocket expenses, as per receipted expense...carried.

201/17 **11. ADJOURNMENT:** The meeting adjourned at 8:45 p.m...carried.

MAYOR

Municipal Administrator