

**MINUTES OF A REGULAR MEETING OF THE FOREMOST VILLAGE COUNCIL HELD  
IN THE COUNCIL CHAMBERS ON MONDAY, THE 16TH DAY OF OCTOBER, A.D.,  
2017 AT 7:00 P.M.**

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**PRESENT:** Mayor Ken Kultgen, Councillors Lorne Buis, Brent Burton, Bruce Hillis,  
and George Piper

**ALSO PRESENT:** Municipal Administrator, Kelly Calhoun

**ACTION ITEMS:**

**A. CALL TO ORDER:**

The meeting was called to order by Mayor Ken Kultgen at 7:00 p.m.

**B. AMENDMENTS TO AGENDA:**

**County of Forty Mile - Alberta Transportation and Infrastructure:**  
Request for letter of support regarding Upgrading of Highway No. 61

**Rate of Pay – Public Works Temporary Labourer:**

**Committee Report: Foremost EMS – Difficulty with Phone Service:**

**C. ACCEPTANCE OF AGENDA:**

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Moved that the October 16, 2017 Regular Village of Foremost Council Meeting Agenda be approved and adopted with the following amendments:

**County of Forty Mile - Alberta Transportation and Infrastructure:**  
Request for letter of support regarding Upgrading of Highway No. 61

**Rate of Pay – Public Works Casual Labourer:**

**Committee Report: Foremost EMS – Difficulty with Phone Service:**  
...Carried.

**D. DELEGATIONS: N/A**

180/17

**E. MINUTES:** The minutes of the September 18, 2017 Regular Village Council Meeting and the October 4, 2017 Special Meeting Minutes were confirmed...Carried.

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**F. ACCOUNTS APPROVED AND PASSED FOR PAYMENT:** The accounts for the month of September were approved and passed for payment...Carried.

A list of the accounts is attached hereto and forms a part of these minutes.

**G. FINANCIAL STATEMENTS:**

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a) **Monthly Bank Reconciliations:** The financial statements for the month of September, 2017, as presented were confirmed...Carried.

**H. LAND OFFER APPLICATIONS: N/A**

183/17

**I. COUNTY OF FORTY MILE NO.8 – REGIONAL WATER SYSTEM:**

Report on discussion with County Council about Water rate negotiation

Moved that the Village of Foremost proceed with the necessary application for issuance of debentures to the Alberta Capital Finance Authority for borrowing in the amount of \$600,000.00 for the purpose of constructing a Water Treatment Plant as authorized by Village of Foremost By- Law No. 660...Carried.

184/17

**J. FARM LAND LEASE:**

Moved that the following:

Farm Land Lease Tender to be placed  
in the October 31, 2017 and November 7, 2017 issues of the County  
Commentator:

The Village of Foremost tenders for lease the following lands:  
"A portion of the Northwest Quarter, Section 17, Township 6, Range 11, W4M,  
containing approximately 94.75 acres (more or less), Excepting Thereout all  
mines and minerals" This parcel is adjacent to the Foremost Golf course,  
Foremost Reservoir and Foremost Cemetery. Term (one year), rent and  
conditions respecting the use and restrictions on the land are to be  
negotiated to the satisfaction of the Village. A formal lease will be required.  
All interested parties are to contact the Village Administrator, Kelly Calhoun at  
(403) 867-3733. Bids will be accepted until Monday, November 20, 2017 at 1:00  
p.m. Please send bids in a sealed envelope with "Land Lease" clearly marked on  
the front of the envelope. The Village of Foremost reserves the right to accept or  
reject any or all tenders and to waive irregularities and informalities at its  
discretion. GST will apply on the tender. Bids will be opened November 20,  
2017...Carried

185/17

**K. ALBERTA TRANSPORTATION:**

Moved approval for Alberta Transportation to complete Highway 61 Crosswalk  
Review and Possible Upgrade...Carried.

**L. HRDOWNLOADS:**

Proposal from HRdownloads for unlimited online training access and policy  
Templates  
No Action Taken – HRDownloads

186/17

**M. TOWN OF BOW ISLAND:**

Moved approval of to provide support towards the Town of  
Bow Island's application for Emergency for Emergency Management  
Preparedness Program Funding...Carried

**N. ALBERTA ENVIRONMENT AND PARKS:**

Input into Writing-on-Stone Provincial Park Management Plan

Municipal Administrator to schedule meeting with the Brad Tucker, Senior  
Planner, South Region Alberta Environment and Parks for either afternoon of  
November 20, 2017 or early December, 2017

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**O. ALBERTA CAPITAL FINANCE AUTHORITY**

Moved to approve the Alberta Capital Finance Authority -  
Estimated Village of Foremost - Capital Requirements for 2018-2022 -  
Nil Report Requirements...Carried.

**P. ALBERTA URBAN MUNICIPALITIES ASSOCIATION:**

Foremost Senior Citizens - Renewal application for 2018 term  
Foremost Senior Citizens would like the Village of Foremost to complete the  
application on their behalf

**Q. BRIMICOMBE, KATHERINE:**

Letter of concern for sidewalks and paving – Ms. Brimicombe will be advised that  
the sidewalk repairs she referred to in her e-mail are not included in the 2017  
Budget and the pavement around the swale at the intersection has now been  
repaired.

- 188/17            R.     **KLEMENZ, SHANE AND STACEY:**
- Moved approval of request to keep three English Bulldogs at residence located at 201 – 5<sup>th</sup> Avenue East until there are only two dogs, however, if complaints are received regarding to the dogs, Council will re-visit the decision...Carried.
- S.     **STAFF REPORTS:**
- a)     **Mr. Richard Jaeger, Public Works**
- b)     **Mr. Malcolm Matthews, Public Works**
- Public Works Projects**
- 189/17            Moved that Public Works Foreman, Richard Jaeger and Public Works Employee Malcolm Matthews' report on the activities of the outside workers for the past month be accepted as presented...Carried
- 190/17            **Public Works Casual Labour:** Moved approval of the following rate:
- 191/17            **Public Works Casual Labour:** \$25.00 per hour...Carried.
- Hire Standard:**  
Moved to approve utilizing the service of Hire Standard for Public Works Foreman position...Carried.
- 192/17            **Bories, Tom and Asher, Holli:**
- Moved that the request from Tom Bories and Holli Asher for payment of \$112.50 (GST included) for drainage work they had hired out for cleaning of the Village's drainage area, be denied...Carried.
- T.     **ITEMS ADDED TO THE AGENDA:**
- a)     **Remembrance Day:**  
Councillor Buis to lay wreath for Remembrance Day
- b)     **Village of Foremost Fire Ban:**  
Councillor Lorne Buis reported as Fire Chief that the Fire Ban was lifted October 5, 2017
- c)     **Alberta Transportation:**  
Notification of Application Deadline for STIP Program
- 193/17            d)     **County of Forty Mile – Alberta Transportation:**  
Moved approval of letter to be written to Minister Brian Mason, Alberta Infrastructure regarding Upgrading to Highway No. 61...Carried.

**INFORMATION ITEMS:**

1. **DEVELOPMENT PERMITS: N/R**
2. **ALBERTA EMERGENCY MANAGEMENT AGENCY:**  
2017 AEMA Stakeholders summit December 5 and 6, 2017 Edmonton, Ab
3. **ALBERTA GOVERNMENT:**  
Labour market information

**4. ALBERTA MUNICIPAL AFFAIRS:**

- Minister's Awards for Excellence in Public Library Service Call for nominations
- October 19, 2017 - Conflict Resolution Day

**5. MUNICIPAL GOVERNMENT BOARD:**

Amendments to the Municipal Government Act  
The Modernized Municipal Government Act – What do changes mean for ARB's and the MGB

**6. TOWN OF BANFF:**

A few municipalities in Alberta have come together to form the Alberta Municipal Benchmarking Initiative in an effort to compare Efficiency and effectiveness over time and between municipalities. Benchmarked are water, wastewater, fire and policing, and solid waste. Roads and transit are yet to come.

**7. SERVICE CANADA:**

Canada Summer Jobs - \$3843.00 received

**8. SUMMER TEMPORARY EMPLOYMENT PROGRAM:**

Approval of funding to be sent to The Village of Foremost  
Public Works Labourer - \$4200.00  
Junior Lifeguard - \$2719.50

**9. MOTZ, GLEN MP – MEDICINE HAT – CARDSTON – WARNER:**

News Release – MP Motz hosts anti-tax change town hall in defense of farmers and small business – Friday, September 22, 2017

**10. TOWN OF OYEN:**

Invitation to Official Opening of Oyen Rail Yard and Logistics Park

**11. UNIVERSITY OF ALBERTA:**

Request for Proposal (RFP) Rural Regional Alternate Transportation For Seniors Project – Submission due date – February 9, 2018

**12. ALBERTA URBAN MUNICIPALITIES ASSOCIATION:**

- AUMA response to the draft Municipal Government Act regulations Special Resolution – 2017 AUMA Annual General Meeting
- Digest for Council & CAO's for September 20, 2017  
Weekly Digest for September 27, 2017
- Invitation to CAO reception and dinner in Calgary November 21, 2017
- Digest for Announcements October 12, 2017

**13. COMMITTEE REPORTS:**

**a) Foremost Community Airport: N/R**

**b) Palliser Economic Partnership:**

Board meeting June 23, 2017 Approved Minutes  
Board meeting September 29, 2017 DRAFT Minutes  
Oyen Rail Yard and Logistics Park

**c) Foremost Chamber of Commerce:**

Minutes from the Foremost Chamber of Commerce Meeting - September 11, 2017

**d) Forty Mile Regional Family and Community Support Services:**

Minutes – November 2016, Director’s Report February 2017,  
Minutes February 28, 2017, Director’s Report March 2017, Minutes March 2017,  
Minutes April 2017, Director’s report May 2017, Minutes May 2017,  
Director’s Report June 2017

**e) Foremost and District Civic Centre:**

**Alberta Community Partnership (ACP)** – Intermunicipal Collaboration  
Component – Project No.: 1415-IC-44  
File No.: 04111-F07 – Signed Compliance Acceptance Letter

**Alberta Culture and Tourism**  
A letter sent to Foremost Sage Club approval of the Community Facility  
Enhancement Program (CFEP) Small application No.: CFEP-055682 to assist  
with the Foremost Civic Centre Upgrades in the amount of \$ 63,140.00

**Civic Centre – Fire Alarm VI Deficiency**  
The monitoring box that was installed by Pro Com was not ULC Certified and  
Secure Tech is not ULC Certified. Fire alarm panel is ULC certified, looking into  
how to resolve issue. May have to take box out and get a certified ULC company  
to install a new box.

**f) Foremost EMS:**

Councillor Buis reported on the phone problems with Telus. Councillor Buis to  
speak with AHS Ambulance Supervisor, Medicine Hat.

Mayor Kultgen thanked retiring Councillors Bruce Hillis and George Piper for their years  
of service on Foremost Village Council.

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**13. ADJOURNMENT:** The meeting adjourned at 8:45 p.m...Carried.

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**MAYOR**

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**Municipal Administrator**