

**MINUTES OF A REGULAR MEETING OF THE FOREMOST VILLAGE COUNCIL HELD
IN THE COUNCIL CHAMBERS ON MONDAY, THE 15TH DAY OF OCTOBER, A.D.,
2018 AT 7:00 P.M.**

PRESENT: Deputy-Mayor Lorne Buis, Councillors Blake Klatt, Tyson Ormann
and Stewart Payne

ALSO PRESENT: Municipal Administrator, Kelly Calhoun

Public Works Interim Foreman, Trevor Ferguson joined the meeting at 7:00 p.m.

ACTION ITEMS:

A. CALL TO ORDER:

The meeting was called to order by Deputy-Mayor Buis at 7:00 p.m.

B. APPOINTMENT OF CHIEF ELECTED AND DEPUTY ELECTED OFFICIALS:

ELECTION OF MAYOR: The Municipal Administrator declared the meeting open for the election of Mayor until the 2018 Organizational Meeting of Village Council.

Councillor Ormann nominated Councillor Buis as Mayor until the 2018 Organizational Meeting of Village Council.

Since no other nominations were received, Councillor Buis was declared elected as Mayor until the 2018 Organizational Meeting of Village Council.

Mayor Buis duly swore to the Official Oath of Office for Mayor in the presence of Kelly Calhoun, Commission for Oaths.

ELECTION OF DEPUTY-MAYOR: Mayor Buis declared the meeting open for the election of Deputy-Mayor until the 2018 Organizational Meeting of Village Council.

Councillor Payne nominated Councillor Ormann as Deputy-Mayor until the 2018 Organizational Meeting of Village Council.

Since no other nominations were received, Councillor Ormann was declared elected as Deputy-Mayor until the 2018 Organizational Meeting of Village Council.

Councillor Ormann duly swore to the Official Oath of Office for Deputy-Mayor in the presence of Kelly Calhoun, Commissioner of Oaths.

C. AMENDMENTS TO AGENDA:

- Bow Island Health Centre – Long Term Care – Staffing Concerns
- Alberta Urban Municipalities Association – Municipal Cannabis Transition Program (MCTP)

D. ACCEPTANCE OF AGENDA:

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Moved that the October 15, 2018 Regular Village of Foremost Council Meeting Agenda be approved and adopted with the following additions:

- Bow Island Health Centre – Long Term Care – Staffing Concerns
- Alberta Urban Municipalities Association – Municipal Cannabis Transition Program (MCTP)

...Carried.

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E. MINUTES: The minutes of the September 17, 2018 Regular Village Council Meeting were confirmed and ordered filed in the minute book

...Carried.

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F. ACCOUNTS APPROVED AND PASSED FOR PAYMENT: The accounts for the month of September, 2018 as presented were approved and passed for payment ...Carried.

A list of the accounts is attached hereto and forms a part of these minutes.

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- G. FINANCIAL STATEMENTS:**
- a) **Monthly Bank Reconciliations:** The bank reconciliations for the month of September, 2018, as presented were confirmed and ordered filed in the minute book ...Carried.
- H. LAND OFFER APPLICATIONS:** Nil Report
- I. STAFF REPORTS:**
- 149/18
- a) Moved that Public Works Interim Foreman, Trevor Ferguson's report on the activities of the outside workers for the past month be accepted a presented...Carried.
- Public Works Project/Job Updates List
- 150/18
- Development Officer Appointment:**
Moved that Trevor Ferguson be appointed as Village of Foremost Development Officer and that the duties of such position be undertaken in accordance to the Village of Foremost Land Use By-Law No. 550...Carried.
- 151/18
- South Forty Waste Services Commission Manager of Operations Appointment:**
Moved that Trevor Ferguson be appointed to South Forty Waste Services Commission Village of Foremost Manager of Operations ...Carried.
- Update from Chad Moore, Alberta Environment and Parks – Drinking Water Operations Specialist – Foremost Certified Operator**
- Public Works Interim Foreman, Trevor Ferguson left the meeting at 7:54 p.m.
- J. COUNTY OF FORTY MILE NO. 8 – REGIONAL WATER SYSTEM:**
- Discussion on status of project
- 152/18
- K. NOVEMBER, 2018 PUBLIC NOTICE:**
- Moved approval of the November, 2018 Public Notice and it be included in the November, 2018 Utility Invoices...Carried.
- 153/18
- L. TOWN OF BOW ISLAND:**
- Moved to provide support towards the Town of Bow Island's application for Emergency Management Preparedness Program Funding...Carried.
- 154/18
- M. ALBERTA CAPITAL FINANCE AUTHORITY:**
- Moved to approve the Alberta Capital Finance Authority – Estimated Village of Foremost - Capital Requirements for 2019-2023 – Nil Report Requirements...Carried.
- N. ITEMS ADDED TO THE AGENDA:**
- a) **Remembrance Day** – Mayor Buis to lay wreath
- b) **Stacey Klemenz** - Proposal for rental of the small room in the Medical Clinic Administration to gather additional information
- 155/18
- c) **Bow Island Health Centre – Long Term Care – Staffing Concerns:**
Moved that the Village of Foremost write letters of support of the Bow Island Health Centre – Long Term Care – Inadequate Staffing concerns...Carried.
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- d) **Alberta Urban Municipalities Association – Municipal Cannabis Transition Program (MCTP):**
Moved that the Village of Foremost write a letter to Mr. Drew Barnes, MLA Cypress-Medicine Hat cc: Alberta Urban Municipalities Association addressing disapproval of the Municipal Cannabis Transition Program (MCTP)...Carried.

O. DELEGATIONS:

- a) **Mr. Andrew Malcolm, A2 Planning joined the Council meeting at 8:00 p.m. to review the Municipal Development Plan Process.**

Mr. Malcolm discussed with Council the engagement process and various policy areas.

An open house will be held Tuesday, November 6, 2018 – 6:30 p.m. at the Foremost Community Hall.

Mr. Malcolm left the meeting at 8:50 p.m.

INFORMATION ITEMS:**1. DEVELOPMENT PERMITS:**

No. 08/18 Darrell VanArragon
Residential Deck
208 – 2nd Street West
Lot 4-5, Block 10, Plan 5317 AU

2. ALBERTA EMERGENCY MANAGEMENT AGENCY:

Disaster Recovery Program Approval Announcement – 2018 Spring Flooding

3. ALBERTA MUNICIPAL AFFAIRS:

Request for Nominations Minister's Awards for Excellence in Public Library Service

Municipal Sustainability Initiative (MSI) Capital program approvals	
CAP-10453 Administration Office and Public Works Shop Roofing	\$ 56,000
CAP-10454 Swimming Pool Deck Upgrade	\$ 30,000
CAP-10455 Sidewalk and Roadway Rehabilitation	\$157,548

4. TOWN OF BOW ISLAND:

Copy of letter sent to Honourable Kathleen Ganley, Minister of Justice and Solicitor General regard impending elimination of funding for the Bow Island/Foremost Victim Services Program

5. COMMITTEE REPORTS:

- a) **Foremost Community Airport:**

Foremost UAS Range:**Western Diversification News Release:**

New investment is making an Alberta village the Foremost for developing aerial systems technology

Alberta Economic Development and Trade: October 11, 2018 – Met with Government of Alberta representatives at the Foremost UAS Range to discuss future funding opportunities Village representatives at meeting Deputy-Mayor Buis, Mun. Admin. Kelly Calhoun and Doug Hanna, Foremost UAS Range Manager

Unmanned Systems Canada:

Doug Hanna, Foremost UAS Range Manager and Kelly Calhoun to attend conference in Vancouver, BC October 30 – November 1, 2018

- b) **Emergency Management:**

Regional Agency Workshop – November 6, 2018 Bow Island Multi-plex
9:00 a.m. – 11:00 a.m. then lunch and Q&A
Village Office Staff and Public Works to attend

- c) **Palliser Economic Partnership:**

Palliser Economic Board Meeting September 21, 2018 Board Minutes

d) Forty Mile Regional Family and Community Support Services:

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September, 2018 Minutes, Director's Report and Summer Fun Reports

Moved approval of the Alberta Family and Community Support Services (FCSS) Funding Agreement – January 1, 2019 – December 31, 2019 on behalf of the Village of Foremost...Carried.

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6. ADJOURNMENT: The meeting adjourned at 9:25 p.m.
...Carried.

MAYOR

Municipal Administrator

