

**MINUTES OF A REGULAR MEETING OF THE FOREMOST VILLAGE COUNCIL HELD
IN THE COUNCIL CHAMBERS ON MONDAY, THE 19TH DAY OF NOVEMBER, A.D.,
2018 AT 7:00 P.M.**

PRESENT: Mayor Lorne Buis, Councillors Blake Klatt, Tyson Ormann, Stewart Payne and Larry Robinson

ALSO PRESENT: Municipal Administrator, Kelly Calhoun

Public Works Foreman, Trevor Ferguson joined the meeting at 7:00 p.m.
Cst. Matt Kennedy, Bow Island/Foremost RCMP joined the meeting at 7:00 p.m.

ACTION ITEMS:

A. CALL TO ORDER:

The meeting was called to order by Mayor Buis at 7:00 p.m.

B. AMENDMENTS TO AGENDA:

- Delegation – Cst. Matt Kennedy, Bow Island/Foremost RCMP Detachment
- Alberta Health Services – Lab in Foremost concerns
- Development Officer Appointment

C. ACCEPTANCE OF AGENDA:

166/18

Moved that the November 19, 2018 Regular Village of Foremost Council Meeting Agenda be approved and adopted with the following additions:

- Delegation – Cst. Matt Kennedy, Bow Island/Foremost RCMP Detachment
- Alberta Health Services – Lab in Foremost concerns
- Development Officer Appointment

...Carried.

LATE ARRIVAL: Councillor Klatt joined the meeting at 7:01 p.m.

D. DELEGATIONS:

a) **Cst. Matt Kennedy, Bow Island/Foremost RCMP Detachment** reported on the activities in the community.

Cst. Kennedy left the meeting at 7:08 p.m.

167/18

E. MINUTES: The minutes of the October 15, 2018 Regular Village Council Meeting and the October 22, 2018 Organization Meeting were confirmed and ordered filed in the minute book ...Carried.

168/18

F. ACCOUNTS APPROVED AND PASSED FOR PAYMENT:

The accounts for the month of October, 2018 as presented were approved and passed for payment ...Carried.

A list of the accounts is attached hereto and forms a part of these minutes.

G. FINANCIAL STATEMENTS:

169/18

a) **Monthly Bank Reconciliations:** The bank reconciliations for the month of October, 2018, as presented were confirmed and ordered filed in the minute book on motion of Councillor Ormann ...Carried.

H. LAND OFFER APPLICATIONS: N/A

I. STAFF REPORTS:

170/18

- a) Moved that Public Works Foreman, Trevor Ferguson's report on the activities of the outside workers for the past month be accepted as presented ...Carried.

Public Works Project/Job Updates List

Alberta Water & Wastewater Operators Association Operator Training Program Level I Certification Preparation Completion – Trevor Ferguson

171/18

Surplus Equipment Sales: Moved approval for Surplus Equipment Sales as follows:

3pt hitch noble blade	\$200.00 (Kijiji)
8 ft 3pt hitch John Deere Flail Mower	\$300.00 (Kijiji)
6 ft 3pt hitch John Deere disc	\$300.00 (Kijiji)
7.5 ft 3pt hitch homemade cultivator	\$300.00 (Kijiji)
Pull type PTO blower	\$100.00 (Kijiji)
1992 GMC ½ Ton	\$200.00 (Kijiji)
2X Centrifugal pumps	\$50.00Each (Kijiji)
Natural Gas Engine – former WTP	\$300.00 (Kijiji)
Stick Welder	Richie Brothers Sale
127 Cub Cadet Hydrostatic	Richie Brothers Sale
1986 Case 380B Loader Tractor	Richie Brothers Sale...Carried.

172/18

Federal Gas Tax: Moved to amend GTF-104 Sewer Service Line Rehabilitation (various locations) from \$50,000 to \$12,000 and apply for additional Sewer Mainline Rehabilitation on 2nd Street East in the amount of \$28,000...Carried.

Public Works Foreman, Trevor Ferguson left the meeting at 8:20 p.m.

J. COUNTY OF FORTY MILE NO. 8 – REGIONAL WATER SYSTEM:

Councillor Payne provided an update on the project.

K. FOREMOST EMERGENCY ADVISORY COMMITTEE MEETING:

173/18

Moved that the Foremost Emergency Advisory Committee Meeting date be set for Monday, December 17, 2018 at 6:30 pm...Carried.

L. FOREMOST ECONOMIC DEVELOPMENT ADVISORY COMMITTEE MEETING:

174/18

Moved that the Foremost Economic Development Advisory Committee Meeting date be set for Monday, December 17, 2018 at 6:45 pm...Carried.

M. MUNICIPAL OFFICE:

175/18

Municipal Government Act – Section 204- A council must name a place as its municipal office.

Moved approval of the following:

301 – Main Street, Foremost, Alberta as Municipal office for the Village of Foremost...Carried.

N. ORIENTATION TRAINING:

176/18

Municipal Government Act – Section 201.1 (1) (2) (3)

Moved that the Village of Foremost, in accordance with the regulations, offer orientation training to each councillor, to be held within 90 days after the councillor takes the oath of office...Carried.

Councillor Klatt declared a pecuniary interest in the Farm Land Lease bid and abstained from all voting and discussion. Councillor Klatt left Council Chambers at 8:22 pm.

177/18 O. FARM LAND LEASE:

Moved that the bid from Klatt 7 Farms Ltd., Foremost, Alberta in the amount of \$80.00 per acre (plus GST) be accepted for the Farm Land Lease – Portion NW1/4 17-6-11-W4M, 94.75 acres more or less, three year lease –2019-2021...carried.

Councillor Klatt returned to Council Chambers at 8:25 pm.

178/18 P. SHORTGRASS LIBRARY SYSTEM:

Moved that the approval of the following appointment:
Dale Webster – Village of Foremost Shortgrass Library System Board member until the next Organizational Meeting of the Village of Foremost...Carried.

179/18 Q. ALBERTA TREASURY BRANCH:

Moved approval of Alberta Treasury Branch Special Arrangements –Terms of Offering three years following the date of acceptance of the proposal; proposal date October 26, 2018...Carried.

180/18 R. HIGHWAY 3 TWINNING DEVELOPMENT ASSOCIATION:

Moved approval of membership with the Highway 3 Twinning Development Association – 2019 Membership fee for Village of Foremost \$250.00...Carried.

181/18 S. FAMILY VIOLENCE PREVENTION MONTH:

Moved approval of Proclamation – Month of November 2018 to be Family Violence Prevention Month in the Village of Foremost...Carried.

182/18 T. ALBERTA ECONOMIC DEVELOPMENT AND TRADE:

**Foremost UAS Test Range:
Community and Regional Economic Support (CARES) Program**

Moved approval of confirmation of cash funds contribution in the amount of \$37,500.00 to proposed Community and Regional Economic Supports (CARES) Program Project entitled "Develop, Validate, and Test Market Foremost UAS Test Range 3rd Party Accreditation...Carried.

183/18 Moved approval for funding application, as follows:

Alberta Government – Community and Regional Economic Support Program (CARES)
Foremost Unmanned Air Systems Range – Develop, Validate, and Test Market FUTUR
Operational Accreditation

Government of Alberta	\$37,500.00
Village of Foremost – Cash	<u>37,500.00</u>
Total	<u>\$75,000.00</u> ...Carried.

184/18 UxS Consulting Limited - Contractor Service Agreement:

Moved approval of the Contractor Service Agreement between UxS Consulting Limited and the Village of Foremost, for the period December 1, 2018 to February 28, 2019, to develop and validate a BVLOS Flight Test Matrix as a foundational element of the Operational Accreditation, and the Mayor and the Municipal Administrator of the Village of Foremost be hereby authorized to sign and execute the said agreement for and on behalf of the Village of Foremost and the Municipal Administrator is hereby authorized to affix thereto the corporate seal of the Village of Foremost...carried

185/18

U. REAL PROPERTY REPORT – LOT 42, BLOCK 16, PLAN 1311047:

Moved ratification of the information shown on the Surveyor's Certificate as prepared by Benchmark Geomatics Inc., Medicine Hat, Alberta dated October 18, 2018, for the property legally described as Lot 42, Block 16, Plan No. 1311047, #13 Fairway Crescent, which shows the dwelling and attached garage do not conform to the set-back regulations of Land Use By-Law No. 550, however, there will not be a request to correct the set-backs from the property lines...Carried.

V. ALBERTA URBAN MUNICIPALITIES ASSOCIATION:

Request for Expression of Interest – Municipalities to participate in asset management capacity-building cohort.

186/18

Moved:

Be it resolved that the Council of the Village of Foremost directs staff to apply for the asset management cohort program opportunity from the RMA, AUMA and IAMS.

Be it therefore resolved the Village of Foremost commits staff and other personnel to participating in the asset management cohort program to advance our asset management program.

Be it further resolved that the Village of Foremost commits financial support from its budget toward the costs of this initiative for staff travel and accommodation...Carried.

682/18

W. BY-LAW NO. 682: A by-law of the Village of Foremost in the Province of Alberta to enter into an agreement with the County of Forty Mile No. 8 and the Town of Bow Island for the Provisions of an Inter-Municipal Subdivision and Development Appeal Board was read a first time ...Carried. Read a second ...carried.

Authority to proceed with third reading ...Carried

Unanimously.

Read a third time and finally ...Carried

187/18

Moved that the approval of the following appointment:

Ken Kultgen– Village of Foremost Inter-Municipal Subdivision and Development Appeal Board member until the next Organizational Meeting of the Village of Foremost...Carried.

X. ITEMS ADDED TO THE AGENDA:

188/18

a) Medical Clinic Small Room Rental Rate:

Moved rental rate of the small room at the Foremost Medical Clinic be set at \$250.00 per month ...Carried

b) Farm Safety Centre:

2018-2019 schoolyear is the 21st consecutive year of Safety Smarts delivery to children attending rural and remote elementary schools in Alberta
No Action taken

c) Foremost Spray Park:**Update on Investing in Canada Infrastructure Plan - Expression of interest:**

Update on status on EOI. Requirement for Municipal Sustainability Initiative (MSI) to be used as the provincial contribution

189/18

Moved to withdraw Canada Infrastructure Plan-Expression of Interest for the Foremost Spray Park Grant Request - \$100,000, as approved May 21, 2018 under Village of Foremost Resolution No. 78/18...carried

Community Facility Enhancement Program- Foremost Sage Club:

May have an answer on funding by early December, 2018

d) Alberta Health Services – Lab Services within Village of Foremost:

Information regarding lab hours within Village of Foremost.

Mayor Buis and Kelly Calhoun, Municipal Administrator to inquire with Alberta Health Services representatives regarding lab services and hours status within the Village of Foremost.

190/18

e) Development Officer Appointment:

Moved that Resolution No. 150/18 of the October 15, 2018 Regular Village of Foremost Council Meeting Minutes be rescinded and that Kelly Calhoun be appointed as Village of Foremost Development Officer and that the duties of such position be undertaken in accordance to the Village of Foremost Land Use By-Law No. 550...Carried.

INFORMATION ITEMS:

1. DEVELOPMENT PERMITS:

No. 09/18 Wally's Welding 2001 Ltd.
3 Move in Sea Cans
305 Main Street
Issued by the Municipal Planning Commission

2. ALBERTA HEALTH SERVICES:

Bow Island Health Centre
11 05 18 Bow Island Community Communication

Community Engagement –
AHS named one of Canada's Top 100 Employers for 2019

Letter from Verna Yiu, President and Chief Executive Officer, in response to Village's letter of October 15, 2018. The letter states that there have been no reduction in staffing in long term care at the Bow Island Health Centre although there have been some shift changes for clinical staff. Alberta Health Services is fully committed to providing the highest quality care to the patients, residents and families they serve.

3. ALBERTA JUSTICE AND SOLICITOR GENERAL:

Copy of letter sent to Drew Barnes, MLA Cypress-Medicine Hat, regarding Fish and Wildlife Enforcement Branch office in Foremost, Alberta.

4. ALBERTA MUNICIPAL AFFAIRS:

Municipal Sustainability Initiative – operating spending plan submitted by Village of Foremost has been accepted

Bill 23: An Act to Renew Local Democracy in Alberta – Important Information and Fact Sheet

Village of Foremost has been selected to participate in a Municipal Accountability Program (MAP) review in 2019

5. BOW ISLAND, TOWN OF:

Council Appointments

6. COUNTY OF FORTY MILE NO. 8:

Committee Appointments

County of Forty Mile No. 8 Development Application – Forty Mile Rail Inc.
A Portion of SE-20-06-11-W4 Rail Unloading Yard
Copy of Letter indicating no opposition by the Village of Foremost

7. COMMITTEE REPORTS:

191/18

8. ADJOURNMENT: The meeting adjourned at 9:15 p.m. ...Carried.

MAYOR

Municipal Administrator