

**MINUTES OF A REGULAR MEETING OF THE FOREMOST VILLAGE COUNCIL HELD  
IN THE COUNCIL CHAMBERS ON MONDAY, THE 21ST DAY OF MAY, A.D.,  
2018 AT 7:00 P.M.**

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**PRESENT:** Mayor Ken Kultgen, Councillors Lorne Buis, Blake Klatt  
Tyson Ormann and Stewart Payne

**ALSO PRESENT:** Municipal Administrator, Kelly Calhoun

Public Works Labourer I, Trevor Ferguson joined the meeting at 7:00 p.m.

**ACTION ITEMS:**

**A. CALL TO ORDER:**

The meeting was called to order by Mayor Ken Kultgen at 7:05 p.m.

**B. AMENDMENTS TO AGENDA:**

- Operational procedures Public Works

Councillor Blake Klatt joined meeting at 7:08 p.m.

**C. ACCEPTANCE OF AGENDA:**

Moved that the May 21, 2018 Regular Village of  
Foremost Council Meeting Agenda be approved and adopted with the following  
additions:

- Operational procedures Public Works... Carried.

**D. DELEGATIONS: N/A**

**E. MINUTES:** The minutes of the April 16, 2018 Regular Village Council Meeting  
were confirmed and ordered filed in the minute book on motion  
...Carried.

**F. ACCOUNTS APPROVED AND PASSED FOR PAYMENT:** The accounts for the month of  
April, 2018 as presented and comprised were approved and passed for payment on motion of  
...Carried.

A list of the accounts is attached hereto and forms a part of these minutes.

**G. FINANCIAL STATEMENTS:**

- a) **Monthly Bank Reconciliations:** The bank reconciliations for the month of April, 2018, as  
presented were confirmed and ordered filed in the minute book on motion... Carried.

**H. LAND OFFER APPLICATIONS:** Nil Report

57/18

68/18

69/18

70 /18

**I. STAFF REPORTS:**

71/18

Moved that Public Works Labourer I, Trevor Ferguson reports on the activities of the outside workers for the past month be accepted as presented... Carried.

Tyler Eresman started working May 2, 2018 to approximately August 31, 2018

**J. COUNTY OF FORTY MILE NO. 8 – REGIONAL WATER SYSTEM:**

County of Forty Mile, Village of Foremost Regional Water Project – Phase 1  
Regional Water Treatment Plant and Pipeline Phase 1 Project Cash Flow  
April 10, 2018

Council orientation tour of Water Treatment Plant – June 1, 2018 2:00-3:00 p.m.

Water Treatment Plant public open house June 8, 2018 – time to be determined

**FORTIS FACILITY CROSSING AGREEMENT:**

72/18

Moved to accept the Facility Crossing Agreement dated May 3, 2018 between FortisAlberta Inc. (as Grantor) and Village of Foremost (as Grantee) for Water Sewer Lines, Lands NW 17-06-11-W4, FortisAlberta File #320058651... Carried

**SOUTH EAST ALBERTA WATER CO-OP LTD. CROSSING AGREEMENT:**

73 /18

Moved to accept the Facility Crossing Pipeline Agreement between South East Alberta Water Co-Op Ltd. (as Grantor) and Village of Foremost (as Grantee), SW 20-6-11-W4... Carried.

**K. FOREMOST AND DISTRICT AGRICULTURAL SOCIETY**

74/18

Moved that the Foremost & District Agricultural Society be granted permission to hold the annual Foremost & District Agricultural Society Rodeo on June 22, 23 and 24<sup>th</sup> 2018, as listed hereunder:

**Friday, June 22, 2018**

Slack	11:00 a.m.
Rodeo Performance	6:00 p.m.
Slow Pitch Tourney	6:00 p.m.
Dance @ Beer Garden	9 p.m. – close

**Saturday, June 23, 2018**

Pancake Breakfast	8:00 a.m. – 10:00 a.m.
Parade	11:00 a.m.
Rodeo Performance and events	2:00 p.m.- 5:00 p.m.
Beer Garden	11:30 a.m. – close
Slow Pitch Tourney	11:00 a.m. – 6:00 p.m.

**Sunday, June 24, 2018**

Rodeo Events	12:00 p.m.-5:00 p.m.
Beer Gardens	11:00 a.m.-6:00 p.m.

Providing that the Foremost and District Agricultural Society be responsible for full payment of the 2018 Liability Insurance Premium for the coverage required to hold the weekend events...Carried.

Foremost & District Agricultural Society to temporarily extend the rough stock pens out over the access road on the south west corner of the arena.

**L. PUBLIC PARTICIPATION POLICY:**

75/18 Moved approval – Village of Foremost Public Participation Policy...carried

**M. BY-LAW NO. 679:**

Tabled to June 18, 2018 Regular Village Council Meeting.

680/18 **N. BY-LAW NO. 680:**

A by-law of the Village of Foremost in the Province of Alberta to Amend the Village of Foremost Land Use By-Law No. 550 was read a first time on motion...carried

Public Hearing Monday, June 18, 2018 at 6:30 p.m.

**O. ALBERTA URBAN MUNICIPALITY ASSOCIATION:**

76/18 Moved that the Village of Foremost grant permission to the Alberta Urban Municipalities Association to include Mayor Ken Kultgen's name along with the Village of Foremost's logo as a signatory to approve support of Trans Mountain Pipeline Expansion Letter to be sent to Prime Minister Justin Trudeau, copying the Premiers of B.C. and Alberta, and the federal minister of Natural Resources Canada...carried

**P. ALBERTA MUNICIPAL AFFAIRS:**

77/18 Moved approval of the 2018 Municipal Sustainability Initiative Operating and Capital, Basic Municipal Transportation and Gas Tax Fund Grant applications as follows:

MSI Operating Spending Plan-Solid Waste Management	\$46,456
MSI Capital Project Applications:	
Sewer Line Upgrades – Federal Gas Tax	\$50,000
Street Repairs - BMTG	\$32,460
- MSI	<u>\$18,000</u>
Total	\$50,460
Street Foremost Community Hall	\$48,380
Side Walk Programs	\$47,000
Shop/Office Roof	\$56,000
Swimming Pool Deck	\$30,000
Water Treatment Plant – Overage	\$12,000...Carried.

**Q. FOREMOST SPRAY PARK:**

78/18            1) **Investing in Canada Infrastructure Plan - Expression of interest:**  
Moved approval to submit Investing in Canada  
Infrastructure Plan-Expression of Interest for the Foremost Spray Park  
Grant Request - \$100,000...carried

79/18            2) **Community Facility Enhancement Program- Foremost Sage Club:**  
Moved that the Village of Foremost support the following  
Community Facility Enhancement Program application:  
Foremost Sage Club – Foremost Spray Park  
Grant Request - \$125,000...carried

**R.        DR RETENTION RESIDENCE PURCHASE:**

80/18            Moved to approve, in principle, purchase of additional doctor residence  
with the Town of Bow Island and the County of Forty Mile No. 8 with the Village of  
Foremost share 9% - \$28,350, funded from Future Products account...carried

**S.        FOREMOST & DISTRICT CHAMBER OF COMMERCE:**

A letter requesting assistance with staff wages and operational costs at the  
Tourist Booth as well as payroll support.

- 81/18            • STEP Funding approval letter

Moved by that the following services be provided to the Foremost and District Chamber of  
Commerce for staff during the 2018 summer season:

2018 – Tourist Booth Positions - funding support up to \$5,000.00, payable to the Foremost  
Family & Community Centre Society

Provision of payroll services for the Canada Summer Jobs positions, all payroll costs related to  
the positions will be on a cost recovery basis, billed back to the Foremost and District Chamber of  
Commerce at the end of the summer...carried

**T.        2018 VILLAGE OF FOREMOST BUDGET:**

Discussion

**U.        ITEMS ADDED TO AGENDA:**

- a) **Joint Council Liaison meeting:**  
May 24, 2018 7:00 p.m. Foremost Community Hall  
Alberta Municipal Affairs presentation regarding the following:  
Inter Municipal Collaboration Frameworks  
Inter Municipal Development Plans
- b) **Foremost High School 2018 Graduating Class:**  
Invitation to Graduation Ceremony May 25, 2018 at 7:00 p.m.  
Councillor Buis will be attending on behalf of the Village of Foremost

**c) Rural Community Endowment Fund:**

Email and info package from Marlene Watson regarding conducting a feasibility study to determine if there is sufficient interest/capacity to establish a rural community endowment fund Foremost  
Meeting scheduled for June 5, 2018 to meet with Village Council for further discussion

82/18

**e) Alberta Transportation:**

Moved that the Village of Foremost withdraw from the TRAVIS Routing and Vehicle Information System Multi jurisdiction (TRAVIS MJ)  
Memorandum. ...carried

**f) Foremost Civic Centre Upgrades:**

Report on the Civic Centre Rib Repairs and photos

**g) Phynix Signs:**

83/18

Moved to decline permission for placement of Independent Crop  
Inputs sign on Village of Foremost property... Carried.

**INFORMATION ITEMS:****1. DEVELOPMENT PERMITS:****2. 2018 SWIMMING POOL SEASON:**

Update on lifeguard applications  
Kaitlyn Matthews and Carmen Yancie are not returning  
Chloe Chapdelaine – Chief Lifeguard  
Jamie Hobson, Senior Lifeguard  
Reduced hours will most likely be required at the pool during 2018  
Plan to open as of June 1, 2018

**3. ALBERTA ASSESSMENT COMPLAINTS TRAINING:**

ARB New Clerk/Clerk Refresher – Jennifer Hirsche Final Exam 2018

**4. ALBERTA EMERGENCY MANAGEMENT:**

Emergency Kit trifold  
Information to be forwarded to website

**5. ALBERTA HISTORICAL RESOURCES FOUNDATION**

Nominations for Alberta Historical Resources Foundation Heritage Award 2018

**6. ALBERTA LABOUR:**

Labour Market Information Package

**7. ALBERTA MUNICIPAL AFFAIRS:**

Invitation to the 2018 presentation of the Fire Services Exemplary Services Medal, Sunday May 27, 2018 at Edmonton Expo Centre

Foremost Fire Department Fire Fighters; Miles Beacome, Will Entz, Lorne Hammel, Richard Rogers are recipients of the 2018 Fire Services Exemplary service medal

Additional Supports for the Implementation of the MGA Review Amendments And Checklist

**8. ALBERTA RECYCLING MANAGEMENT AUTHORITY:**

2018 Municipal Demonstration Grant – Extension Request  
March 15, 2019 deadline has been extended till June 30, 2019

**9. ALBERTA SENIORS COMMUNITIES & HOUSING ASSOCIATION:**

Senior's Week of June 3-9, 2018  
Nomination for 2018 Minister's Senior Service Award

**10. CANADA SUMMER JOBS – EMPLOYMENT AND SOCIAL DEVELOPMENT CANADA:**

Canada Summer Jobs contribution \$8160.00  
Chief, Senior and Junior Lifeguards

**11. CANADIAN FEDERATION OF INDEPENDENT BUSINESS:**

Compensation and mitigation program for business impacted by local  
Construction report-paving-a-smoother-road-construction-mitigation-policy

**12. CHAUTAUQUA:**

Experience Country Culture extend an invitation for Great Chautauqua Revival  
June 15 and 16 in Southern Alberta communities of Cardston and Magrath

**13. FORTISALBERTA:**

2018 Fortis Rate Letter effective April 1, 2018

**14. MLA FOR CARDSTON-TABER-WARNER – GRANT HUNTER:**

Copy of the proposed provincial electoral division October 2017

**15. PALLISER AIRSHED SOCIETY:**

Palliser Airshed Society 2018 Membership (Village of Foremost does not  
Subscribe to membership)

April 2018 fact sheet

16. **ST. MARY'S IRRIGATION DISTRICT:**

Letter regarding 2018 Staggered Startup Process

17. **ALBERTA URBAN MUNICIPALITIES ASSOCIATION:**

- AUMA Registration open for summer 2018 Municipal Leader's Caucus June 12, 13 and 14<sup>th</sup> at the Camrose Resort Casino
- AUMA come together Alberta Conference in Edmonton May 15-17, 2018
- Call for Municipal Photos

18. **COMMITTEE REPORTS:**

a) **Foremost Community Airport:**

Report from Kelly Calhoun.  
Association of Unmanned Vehicle Systems International –  
Denver, Colorado May 1-3, 2108

Foremost UAS open house – date to be determined

b) **Foremost Chamber of Commerce:**  
Minutes from April 10, 2018

c) **PALLISER ECONOMIC PARTNERSHIP:**

PEP board meeting February 9, 2018 Approved Minutes  
PEP Board meeting April 13, 2018 draft minutes

**New Funding – Invest in Canada Infrastructure Plan**

Trevor Ferguson left meeting at 9:06 p.m.

**Economic Development Alliance of Southeast Alberta/  
Palliser Economic Partnership:**

Discussion regarding membership 2018 PEP and EDA

PEP Community Profile

Rail Yard Concept Plan

PEP Member Contributions 2018-2019

SuperNet 2.0 Update

**d) Foremost Emergency Management Advisory Committee:**

Declaration of local state of Emergency Declared April 16, 2018  
At 3:55 p.m. Village of Foremost Overland Flooding, Termination of  
Declaration of local state of emergency April 20, 2018 at 2:40 p.m.  
Application for Disaster Recovery Assistance is in process

April 2018 Flooding Thank you

**e) Canadian Badlands:**

Minutes: February 16, 2018 and March 15, 2018

**f) RCMP:**

New Foremost Detachment Hours of Operation

84/18

19. **ADJOURNMENT:** The meeting adjourned at 9:35 p.m.... Carried.

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MAYOR

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Municipal Administrator