

**MINUTES OF A REGULAR MEETING OF THE FOREMOST VILLAGE COUNCIL HELD
IN THE COUNCIL CHAMBERS ON MONDAY, THE 18TH DAY OF JUNE, A.D.,
2018 AT 7:00 P.M.**

PRESENT: Mayor Ken Kultgen, Councillors Lorne Buis, Blake Klatt
Tyson Ormann and Stewart Payne

ALSO PRESENT: Municipal Administrator, Kelly Calhoun

Public Works Foreman, Richard Jaeger joined the meeting at 7:00 p.m.

ACTION ITEMS:

A. CALL TO ORDER:

The meeting was called to order by Mayor Ken Kultgen at 7:00 p.m.

B. AMENDMENTS TO AGENDA:

- Southern Alberta Broadband Opportunity – CARES Grant Application
- Alberta Emergency Management Agency – Disaster Recovery Grant Application
- Town of Bow Island – 265 Westview Crescent – Doctor Housing 2016 and 2017 Accounting

C. ACCEPTANCE OF AGENDA:

38/18

Moved that the June 18, 2018 Regular Village of
Foremost Council Meeting Agenda be approved and adopted with the following
additions:

- Southern Alberta Broadband Opportunity – CARES Grant Application
- Alberta Emergency Management Agency – Disaster Recovery Grant Application
- Town of Bow Island – 265 Westview Crescent – Doctor Housing 2016 and 2017 Accounting...Carried.

D. DELEGATIONS: N/A

89/18

E. MINUTES: The minutes of the May 21, 2018 Regular Village Council Meeting and the June 4,
June 4, 2018 Special Meeting were confirmed and ordered filed in the minute book on
motion...Carried.

90/18

F. ACCOUNTS APPROVED AND PASSED FOR PAYMENT: The accounts for the month of
May, 2018 as presented and comprised of OLP47974 OLP22457 and Cheque No. 14507 to
Cheque No. 14545 were approved and passed for payment on motion...Carried.

A list of the accounts is attached hereto and forms a part of these minutes.

G. FINANCIAL STATEMENTS:

91/18

a) **Monthly Bank Reconciliations:** The bank reconciliations for the month of May, 2018, as
presented were confirmed and ordered filed in the minute book on motion...Carried.

H. LAND OFFER APPLICATIONS: Nil Report



I. STAFF REPORTS:

92/18

Moved that Public Works Foreman, Richard Jaeger's report on the activities of the outside workers for the past month be accepted as presented...Carried.

Public Works Projects

Industrial Park Dirt Pile and Composting to be relocated

Pool Status Report –
Parker Starnor to work casual Junior Guard
Boiler and leak issues report

Update – Klatt water/sewer extension and approach

93/18

Clay - Sale Rate:

Moved approval of the following:

Approve sale of clay to TA Excavating Ltd.
\$1.50 per yard (205 yards purchased)...Carried.

Construction on new office/shop raftered roof to start after June 24, 2018

J. COUNTY OF FORTY MILE NO. 8 – REGIONAL WATER SYSTEM:

Water Treatment Plant Open House – June 22, 2018 – 1:00 p.m. – 3:00 p.m.

97/18

K. BY-LAW NO. 679:

A by-law of the Village of Foremost in the Province of Alberta regulating the procedures and conduct of Council and Council Committee Meetings was read a second time on motion...Carried.

Read a third time on motion...Carried.

98/18

L. BY-LAW NO. 680:

A by-law of the Village of Foremost in the Province of Alberta to Amend the Village of Foremost Land Use By-Law No. 550 was read a second time on motion ...Carried.

Read a third time on motion...Carried.

94/18

M. VILLAGE OF FOREMOST JULY, 2018 PUBLIC NOTICE:

Moved approval of July, 2018 – Public Notice and it be included in July, 2018 Utility Invoices...Carried.

05/18

N. ALBERTA MUNICIPAL AFFAIRS:

Moved approval to amend Resolution No. 77/18 of the May 21, 2018 Regular Village Council Meeting, as follows:

| | |
|--|----------------------|
| Delete Water Treatment Plant – Overage | \$12,000 |
| Increase to Street Repairs of | \$12,000... Carried. |

06/18

O. BY-LAW NO. 569/01:

Moved to approve the July, 2018 irrigation rate to \$12.50 due to irrigation not operating for first month of season... Carried.

P. SOCIETY OF LOCAL GOVERNMENT ADMINISTRATORS:

2018 Award of Excellence presented to Kelly Calhoun, CLGM
May 17, 2018 Kananaskis, Alberta

2018 Larry Majeski Bursary – Jennifer Hirsche received \$1200.00 to Attend the Mountain Refresher Municipal Administration Leadership Workshop – May 15-17, 2018 Kananaskis, Alberta

07/18

2018 AUMA & SLGM Dedicated Chief Administrative Officer

Moved to approve nomination of Kelly Calhoun, 2018 Alberta Urban Municipalities Association & Society of Local Government Managers Dedicated Chief Administrative Officer... Carried.

Public Works Foreman, Richard Jaeger left the meeting at 7:55 p.m.

08/18

Q. 2018 SALARY MUNICIPAL ADMINISTRATOR:

Moved that retroactive to January 1, 2018, the 2018 salary be adjusted as follows:

Kelly Calhoun, Municipal Administrator – 2 percent increase to 2017 base salary plus \$3,500.00 adjustment ... Carried.

INFORMATION ITEMS:

1. DEVELOPMENT PERMITS:

No. 03/18 Patio Deck
201 – 5 Ave East
Lot 9, Block 3, Plan No. 3268 HT
Issued by Municipal Planning Commission

No. 04/18 Patio Deck/Sheds/Pergola
201 – 3 Ave East
Lot 8, Block 6, Plan NO. 5317 AU
Issued by Municipal Planning Commission

2. ALBERTA MUNICIPAL AFFAIRS:

Invitation to provide input on the upcoming changes to Alberta's emergency management legislative framework

3. ALBERTA RECREATION AND PARKS ASSOCIATION:

Announcement of a variety of awards that celebrate leadership and excellence in the province's recreation and parks sector

2018 Alberta Recreation & Parks Association Annual Conference

4. ALBERTA TRANSPORTATION:

Correspondence regarding crosswalk in Foremost – Foremost School

5. ROYAL CANADIAN MOUNTED POLICE:

Annual Performance Plan

6. COMMITTEE REPORTS:

a) Foremost Community Airport:

NDB Annual Maintenance – operating normally and is in good shape

Mayor Kultgen provided an update on the activities of the Foremost UAS Range

Alberta Advanced Education, Economic Development and Trade and Transportation:

Overview - Bill 2 Growth and Diversification Act has been introduced to boost high-tech training, add new supports for digital media and bolster tax credits to stimulate investment

Unmanned Aerial Systems – Alberta is home to the Foremost Unmanned Aerial Systems Range – specifically mentioned in document

b) Joint Inter-Municipal Liaison Committee:

Minutes of the Joint Inter-Municipal Liaison Committee Meeting held May 24, 2018 Foremost Community Hall

c) Community Foundation of Southeastern Alberta:

Mayor Kultgen and CAO, Kelly Calhoun met with representatives from the Community Foundation of Southeastern Alberta on June 5, 2018 to discuss establishment of a community fund in the area.

Discussion regarding the establishment of a community fund in the area and ideas of individuals that may wish to champion the project

d) Forty Mile Regional Family and Community Support Services:

Director's Report May 2018
Minutes April, 2018 and May, 2018

e) Economic Development Alliance (EDA) of Southeast Alberta:

Invite for representatives from the Village of Foremost to attend a regularly scheduled meeting on Tuesday, June 26, at 9am – Cypress County Board Room and Wednesday, September 19 at 9am Redcliff Town Hall

f) Emergency Management:

Alberta Emergency Management Agency –Disaster Recovery Program:
2018 Flood Disaster Recovery Program Application

County of Forty Mile:
Spring 2018 Flood Debriefing – June 27, 2018 – 2:00 p.m. – County Office

g) Doctor Housing – Town of Bow Island, County of Forty Mile, Village of Foremost:
Town of Bow Island – 265 Westview Crescent – Doctor Housing 2016 and 2017 Accounting

h) Southern Alberta Broadband Opportunity – CARES Grant Application:

39/18 Moved that the Village of Foremost support the Southern Alberta Broadband Opportunity – Community and Economic Support Program (CARES) Grant Application to investigate the feasibility of bringing broadband to southern Alberta communities, on a partnership basis...Carried.

00/18

7. **ADJOURNMENT:** The meeting adjourned at 8:45 p.m.
...Carried.

MAYOR

Municipal Administrator