

**MINUTES OF A REGULAR MEETING OF THE FOREMOST VILLAGE COUNCIL HELD  
IN THE COUNCIL CHAMBERS ON MONDAY, THE 16TH DAY OF JULY, A.D.,  
2018 AT 7:00 P.M.**

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**PRESENT:** Mayor Ken Kuitgen, Councillors Lorre Buis, Tyson Ormann and Stewart Payne

**ABSENT:** Councillor Blake Klatt

**ALSO PRESENT:** Municipal Administrator, Kelly Calhoun

Public Works Foreman, Richard Jaeger joined the meeting at 7:00 p.m.

**ACTION ITEMS:**

**A. CALL TO ORDER:**

The meeting was called to order by Mayor Ken Kuitgen at 7:00 p.m.

**B. DELEGATIONS:**

- a) Mr. Andrew Malcolm joined the meeting at 7:00 p.m. to propose a municipal historical designation for the former Royal Bank building, located at 117 – Main Street, and the hardware store building, located at 115 – Main Street, Foremost, AB.

Mr. Malcolm left the meeting at 7:20 p.m.

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Moved that the Village of Foremost wishes to pursue designation and issue 60 day Notice of Intent to Designate a Historic Resource to the following:

Forinco Holdings Ltd. (Felix Ott)  
117 – Main Street, Foremost, Alberta  
Lot 20, Block 4, Plan No. 5317 A.U  
Dated: July 17, 2018

Foremost Farm & Hardware Centre Ltd. (Roderick Calhoun)  
115 – Main Street, Foremost, Alberta  
That portion of Lot 17 lying south of the northerly 4 feet thereof and the northerly 4 feet of Lot 18, Lot 18 and 19, Block 4, Plan No. 5317 A.U  
Dated: July 17, 2018... Carried.

**C. AMENDMENTS TO AGENDA:**

- Alberta Municipal Affairs: 2017/18 Alberta Community Partnership – Local Land Use Planning Component Agreement

**D. ACCEPTANCE OF AGENDA:**

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Moved that the July 16, 2018 Regular Village of Foremost Council Meeting Agenda be approved and adopted with the following additions:

- Alberta Municipal Affairs: 2017/18 Alberta Community Partnership – Local Land Use Planning Component Agreement... Carried.

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**E. MINUTES:** The minutes of the June 18, 2018 Public Hearing, the June 18, 2018 Regular Village Council Meeting and the June 28, 2018 Special Meeting were confirmed and ordered filed in the minute book ... Carried.

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**F. ACCOUNTS APPROVED AND PASSED FOR PAYMENT:** The accounts for the month of June, 2018 as presented and comprised of Special Account OLP45110, OLP94173, OLP96770, OLP38878 and Cheque No. 14566 to Cheque No. 14601 in the amount of \$70,248. 17 were approved and passed for payment ... Carried.  
A list of the accounts is attached hereto and forms a part of these minutes.

**G. FINANCIAL STATEMENTS:**

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- a) **Monthly Bank Reconciliations:** The bank reconciliations for the month of June, 2018, as presented were confirmed and ordered filed in the minute book ... Carried.

**H. LAND OFFER APPLICATIONS:** Nil Report

**I. STAFF REPORTS:**

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Moved that Public Works Foreman, Richard Jaeger's report on the activities of the outside workers for the past month be accepted as presented... Carried.

**Public Works Projects**

Tyler Hirsche – original contract to work until August 31, 2018 – extended to September 30, 2018

Pool Status Report – Boiler and leak issues report

**J. COUNTY OF FORTY MILE NO. 8 – REGIONAL WATER SYSTEM:**

Report from Public Works Foreman – project status

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**K. FORTY MILE PHYSICIAN RESIDENCE AGREEMENT:**

Moved approval of Partnership Agreement for the Forty Mile Physician Residence between the Town of Bow Island, County of 40 Mile and Village of Foremost and the Mayor and the Municipal Administrator for the Village of Foremost be hereby authorized to sign and execute the said agreement for and on behalf of the Village of Foremost and the Municipal Administrator is hereby authorized to affix thereto the corporate seal of the Village of Foremost... Carried.

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**L. SOUTHERN ALBERTA EMERGENCY MANAGEMENT RESOURCE SHARING AGREEMENT:**

Moved approval of the Southern Alberta Emergency Management Resource Sharing Agreement and that the Mayor and the Municipal Administrator of the Village of Foremost be hereby authorized to sign and execute the said agreement for and on behalf of the Village of Foremost and the Municipal Administrator is hereby authorized to affix thereto the corporate seal of the Village of Foremost... Carried.

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**M. LIFESAVING SOCIETY ALBERTA AND NORTHWEST TERRITORIES:**

Moved to proclaim July 15-21, 2018 as National Drowning Prevention Week in the Village of Foremost... Carried.

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**N. CAPITAL BUDGET PLAN – 2019-2024:**

Moved acceptance of the Village of Foremost Capital Budget Plan 2019-2024... Carried.

**O. ITEMS ADDED TO AGENDA:**

- a) **Jennifer Hirsche** – letter of resignation – last day of work August 31, 2018
- b) **Alberta Justice and Solicitor General** – verbal notification that the Foremost Fish and Wildlife Office will be closed in September, 2018  

Moved that a letter be sent the Minister Kathleen Ganley, Minister for Alberta Justice and Solicitor General voicing concerns for the September, 2018 closure of the Fish and Wildlife Office... Carried.

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**c) Alberta Municipal Affairs: 2017/18 Alberta Community Partnership – Local Land Use Planning Component:**

Moved approval of the 2017/18 Alberta Community Partnership – Local Land Use Planning Component Agreement between Her Majesty the Queen in Right of the Province of Alberta as represented by the Minister of Municipal Affairs and the Village of Foremost and that the Mayor and the Municipal Administrator of the Village of Foremost be hereby authorized to sign and execute the said agreement for and on behalf of the Village of Foremost and the Municipal Administrator is hereby authorized to affix thereto the corporate seal of the Village of Foremost... Carried.

INFORMATION ITEMS:

1. **DEVELOPMENT PERMITS:**  
No. 05/18      Restructure Roof  
                    301 – Main Street  
                    Lot 14, Block 1, Plan 2640 JK
2. **ALBERTA MUNICIPAL AFFAIRS:**  
2017-18 Annual Report
3. **ALBERTA RECREATION AND PARKS ASSOCIATION:**  
Recreation and Parks for Elected Official Workshop
4. **COUNTY OF FORTY MILE NO. 8:**  
2018 Recreation Allocation - \$55,551.10  
  
Klatt Shop Development – NE-17-06-11-W4  
County is aware of the development and has no issue with the  
Village of Foremost providing water service to the property.
5. **SUNCOR:**  
Sunco's Proposed Forty Mile Wind Power Project
6. **ALBERTA URBAN MUNICIPALITIES ASSOCIATION:**  
AMSC Rebate for 2017 \$792.00
7. **COMMITTEE REPORTS:**
  - a) **Forty Mile Regional Family and Community Support Services:**  
Director's Report June, 2018  
Minutes June, 2018  
Municipal Budget Information
  - b) **Economic Development Alliance (EDA) of Southeast Alberta:**  
Report from Councillor Ormann – June 26, 2018 EDA Meeting
  - c) **Palliser Economic Partnership:**  
SuperNet 2.0: Stakeholder Update and Asia Communications
7. **ADJOURNMENT:** The meeting adjourned at 8:30 p.m. ... carried

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MAYOR

Municipal Administrator