

**MINUTES OF A REGULAR MEETING OF THE FOREMOST VILLAGE COUNCIL HELD
IN THE COUNCIL CHAMBERS ON MONDAY, THE 21ST DAY OF JANUARY, A.D.,
2019 AT 7:00 P.M.**

PRESENT: Mayor Lorne Buis, Councillors Tyson Ormann, Stewart Payne and Larry Robinson

ABSENT: Councillor Blake Klatt

ALSO PRESENT: Municipal Administrator, Kelly Calhoun

Public Works Foreman, Trevor Ferguson joined the meeting at 7:00 p.m

ACTION ITEMS:

A. CALL TO ORDER:

The meeting was called to order by Mayor Lorne Buis at 7:00 p.m.

B. AMENDMENTS TO AGENDA:

C. ACCEPTANCE OF AGENDA:

Moved that the January 21, 2019 Regular Village of Foremost Council Meeting Agenda be approved and adopted...Carried.

D. MINUTES: The minutes of the December 18, 2018 Regular Village Council Meeting were confirmed and ordered filed in the minute book on motion ...Carried.

E. ACCOUNTS APPROVED AND PASSED FOR PAYMENT: The accounts for the month of December, 2018 as presented were approved and passed for payment ...Carried.

A list of the accounts is attached hereto and forms a part of these minutes.

F. FINANCIAL STATEMENTS:

a) Monthly Financial Statements: The financial statements for the month of December, 2018, as presented were confirmed and ordered filed in the minute book ...Carried.

b) Foremost Community Airport: The 2018 Foremost Community Airport Financial Statement, as presented, was confirmed and ordered filed in the minute book on motion ...Carried.

c) Foremost Swimming Pool: The 2018 Foremost Swimming Pool Financial Statement, as presented, was confirmed and ordered filed in the minute book on motion ...Carried.

d) Foremost Medical Clinic: The 2018 Foremost Medical Clinic Financial Statements, as presented, was confirmed and ordered filed in the minute book ...Carried.

e) Foremost Cemetery: The 2018 Foremost Cemetery Revenue/Expenditure Report, as presented, was confirmed and ordered filed in the minute book ...Carried.

f) MNP LLP:
Engagement Letter for year ended December 31, 2018

G. LAND OFFER APPLICATIONS: Nil Report

1/19

2/19

3/19

4/19

5/19

6/19

7/19

8/19

H. STAFF REPORTS:

9/19

Moved that Public Works Foreman, Trevor Ferguson report on the activities of the outside workers for the past month be accepted as presented...Carried.

Richard Jaeger has resigned position for Water/Sewer Licensing January 20, 2019
Kevin Jesske has agreed to fill position until Trevor Ferguson receives necessary licensing

Alberta Environment and Parks:

Update to Attendance Guidelines for Waterworks Systems

Alberta Environment and Parks:

Chad Moore – Drinking Water Operations Specialist – Lethbridge;
Update on requirements for Foremost Certified Operator

Public Works Foreman, Trevor Ferguson left the meeting at 7:34 p.m.

I. COUNTY OF FORTY MILE NO. 8 – REGIONAL WATER SYSTEM:

Discussion on status of project, de-commissioning and re-clamation of former wells sites.

J. DELEGATIONS:**a) Ms. Marlene Watson, Regional Development Manager, Community Foundation of Southeastern Alberta** joined the meeting at 7:35 p.m.

A presentation was provided regarding the establishment of the Rural Community Fund of Forty Mile and the activities and mandate of the Community Foundation of Southeastern Alberta.

Ms. Watson left the meeting at 8:06 p.m.

b) Mr. Andrew Malcolm, A2Planning, joined the meeting at 8:07 p.m.

686/19

By-Law No. 686: A By-Law of the Village of Foremost in the Province of Alberta to designate 117 Main Street, Foremost as a Municipal Historic Resource was read a first time ...Carried.

Read a second time ...Carried.

Authority to Proceed with third reading was moved ...Carried Unanimously.

Read a third time and finally passed ...Carried.

Municipal Development Plan draft review.

A second open house will be held Monday, February 25, 2019 – 7:00 p.m. at the Foremost Community Hall to review the Municipal Development Plan draft review.

Mr. Malcolm left the meeting at 9:35 p.m.

10/19

K. COUNTY OF FORTY MILE NO. 8:

Foremost Cemetery: Moved that the Village of Foremost request from the County of Forty Mile No. 8 financial support for the Foremost Cemetery in the amount of \$5,000.00...Carried.

11/19

Foremost Community Airport: Moved that the Village of Foremost request from the County of Forty Mile No. 8 financial support for the Foremost Community Airport in the amount of \$5,000.00...Carried.

12/19

L. INTERIM BUDGET FOR 2019: Moved that an Interim Budget for 2019 be adopted as per the 2018 Budget Estimates until such time as the current year's budget is finalized...Carried.

M. FOREMOST COMMUNITY AIRPORT:

The following tender to be issued:

VILLAGE OF FOREMOST
Box 159
Foremost, Alberta T0K 0X0

The Village of Foremost is accepting bids (on a per ton basis) for GRASS CUTTING & BALING at the Foremost Community Airport (approximately 46 acres) and the New Industrial Park and dry pond (approximately 15 acres).

The Village of Foremost will retain the right for weed control.
*All weight tickets will be required prior to payment

For further information, contact Trevor Ferguson at (403)867-3733.
Bids will be accepted until FRIDAY,
MARCH 15, 2019 at 4:30 p.m.

Please send bids in a sealed envelope with "GRASS CUTTING BID" clearly marked on the front of the envelope.

The Village of Foremost reserves the right to accept or reject any or all tenders and to waive irregularities and informalities at its discretion.
Bids will be opened on March 18, 2019.

13/19

Business License Fee: Moved that the Private Business Fees at the Foremost Community Airport be set as follows; effective January 1, 2019:
\$674.75 per year (GST Exempt)
Minimum of \$230.25 per month or portion thereof, for portion of year (GST Exempt)...Carried.

14/19

N. PROFESSIONAL DEVELOPMENT POLICY:
Moved approval for amendment to Updated Professional Development Policy, as follows:
Change of "encourage" to "required"
Change of "education course refund" to "Professional Development"...Carried.

15/19

O. OVERTIME POLICY FOR EMERGENCY MANAGEMENT:
Moved to set policy for payment of overtime for salaried employees if a State of Local Emergency is declared, retroactive to January 1, 2018...Carried.

16/19

P. FOREMOST COMMUNITY HALL ASSOCIATION:
Verbal request from hall board to cover cost of land line, the Village and/or County may need to activate centre in the event of an emergency. The hall board would like to cancel the line unless the village and/or county would like to cost share billing

Moved that the Village of Foremost agree to pay to the Foremost Community Hall Board 50% of the land line invoice...Carried.

17/19

Q. FOREMOST & DISTRICT AGRICULTURAL SOCIETY:
Moved that the Foremost & District Agricultural Society be granted permission to install 5 light poles around the rodeo arena to allow for proper lighting during evening performances and that the lights be connected to the power that services the Foremost Ball Park Kitchen which is paid by the Village of Foremost...Carried.

18/19

R. SUMMER TEMPORARY EMPLOYMENT PROGRAM (STEP):
Moved to apply for following Summer Temporary Employment (STEP) Funding
1 Labourer Public Works – May-August, 2019
1 Senior Lifeguard - July-August, 2019...Carried.

S. ITEMS ADDED TO THE AGENDA:

- a) **MNP**
-Audit January 28-31, 2019

INFORMATION ITEMS:

1. DEVELOPMENT PERMITS: N/A

2. ALBERTA CULTURE AND TOURISM:

A copy of letter sent to the Foremost Sage Club advising that the Community Facility Enhancement Program (CFEP) Small Application No. CFEP-067727 to assist the Foremost Sage Club with the construction of the Foremost Spray Park has been approved for \$125,000.

3. ALBERTA EMERGENCY MANAGEMENT AGENCY:

January 8, 2019 Review of April, 2019 Flood Expenses
Advance payment received \$10,000

4. ALBERTA MUNICIPAL AFFAIRS:

Municipal Accounting Program 2019 – scheduled for March 18, 2019
To be in attendance at meeting at 7:00 p.m.

5. ALBERTA SENIORS AND HOUSING:

Minister’s Seniors Service Awards announcement

6. ALBERTA UTILITIES COMMISSION:

Amended applications for the Suncor Forty Mile Wind Power Project within the County of Forty Mile Proceeding 23030; Applications 23030-A001 to 23030-A005

7. FOREMOST SWIMMING POOL:

2019 Swimming Pool Advertisement
Ad to be run for Lifeguards for the summer of 2019

8. FORTY MILE PHYSICIAN RESIDENCE:

155 Westview Crescent Income/Expense Statement
265 Westview Crescent Income/Expense Statement

9. COMMITTEE REPORTS:

a) Foremost Community Airport:

Report was provided by Municipal Administrator, Kelly Calhoun on activities at the Foremost UAS Range.

b) Foremost and District Chamber of Commerce:

Annual Supper & General Meeting –Tuesday, January 22, 2019

c) Foremost Municipal Library Board:

Moved confirmation of appointment of the Foremost Municipal Library Board Membership:

Name	Membership Due
1) Dale Webster	2020
2) Marla Berg	2019
3) Aimee Klatt	2021
4) Bev Baker	2019
5) Aaron Cooper	2021
6) Amy Hollingsworth	2019
7) Naomi Unrau	2020
8) June Mitzel	2021
9) Vacant	2020
10) Councillor Stewart Payne	Yearly...Carried.

20/19

d) Foremost/40 Mile Fire Department:

Appointment of membership: Moved appointment of the following Foremost Fire Department Members:

Village Fire Chief, Boyd Granberg
Deputy Fire Chief, Lorne Hammel

Members:

Bill Nicoll	Miles Beacome, Captain
Jordy Cowie	Randy Barnett, Captain
Kerri Buis	LaDonna Hammel
Nathan Ogden	Lorne Buis
Travis Hougen	Dustin McGarry
Eric Huisman	John Stanley...Carried.

e) Economic Development Advisory Committee:

Minutes of the December 17, 2018 Foremost Economic Development Advisory Committee Meeting

f) Foremost Emergency Advisory Committee:

Minutes of the December 17, 2018 Foremost Emergency Advisory Committee Meeting

g) Joint Council Liaison Committee:

Minutes of the Joint Council Liaison Committee Meeting held October 25, 2018 Town of Bow Island

h) Palliser Economic Partnership:

Report – Mayor Buis reported on the Southern Alberta Dark Fibre Opportunity Interest Meeting – Brooks, Alberta January 11, 2019.

21/19

Moved that the Village of Foremost agree to contribute up to a maximum of \$1,000.00 toward the Dark Fibre Opportunity – Portion of the Palliser Economic Development Partnership – Community and Regional Economic Support (CARES) Grant Application...Carried.

22/19

Moved that the Village of Foremost request the Palliser Economic Partnership to provide \$30,000-\$40,000 toward a feasibility study for 7000 to 8000 foot siding at either or Conrad or Judson...Carried.

23/19

10. **ADJOURNMENT:** The meeting adjourned at 11:04 p.m. on motion...Carried.

MAYOR

Municipal Administrator