

**MINUTES OF A REGULAR MEETING OF THE FOREMOST VILLAGE COUNCIL HELD
IN THE COUNCIL CHAMBERS ON MONDAY, THE 18TH DAY OF FEBRUARY, A.D.,
2019 AT 7:00 P.M.**

PRESENT: Mayor Lorne Buis, Councillors Blake Klatt, Tyson Ormann, Stewart Payne and
Larry Robinson

ALSO PRESENT: Municipal Administrator, Kelly Calhoun

Councillor Ormann joined the meeting at 7:00 p.m. via telephone conference line.

ACTION ITEMS:

A. CALL TO ORDER:

The meeting was called to order by Mayor Lorne Buis at 7:00 p.m.

B. AMENDMENTS TO AGENDA:

C. ACCEPTANCE OF AGENDA:

24/19

Moved that the February 18, 2019 Regular Village of
Foremost Council Meeting Agenda be approved and adopted...Carried.

25/19

D. MINUTES: The minutes of the January 21, 2019 Regular Village Council Meeting
were confirmed and ordered filed in the minute book on motion
...Carried.

26/19

E. ACCOUNTS APPROVED AND PASSED FOR PAYMENT: The accounts for the
month of January, 2019, as presented in the amount of
\$177,688.59 were approved and passed for payment
...Carried.

A list of the accounts is attached hereto and forms a part of these minutes.

27/19

F. FINANCIAL STATEMENTS:

a) Monthly Bank Reconciliations: The bank reconciliations for the month of January, 2019,
as presented were confirmed and ordered filed in the minute book on motion ...Carried.

b) MNP LLP:

Audit Service Plan for year ended December 31, 2018

G. LAND OFFER APPLICATIONS: Nil Report

Public Works Foreman, Trevor Ferguson joined the meeting at 7:05 p.m

H. STAFF REPORTS:

28/19

Moved that Public Works Foreman, Trevor Ferguson report on
the activities of the outside workers for the past month be accepted as
presented...Carried.

Public Works Projects

29/19

Moved that Resolution No. 198/18 of the December 17, 2018 Regular Village Council Meeting
Minutes be amended from "\$5,360.00" to "\$5,385.00"...Carried.

Campground Expansion and Site Booking Discussion

I. COUNTY OF FORTY MILE NO. 8 – REGIONAL WATER SYSTEM:

Update on status of project
Discussion regarding full cost recovery rates for water sales

Public Works Foreman, Trevor Ferguson left the meeting at 7:25 p.m.

30/19

J. 2019 IRRIGATION WATER RATES:

Moved approval of the following 2019 irrigation water rates:

Farm Water Consumers:

2019 rate applicable to the Farm Water consumers for water conveyance from the Village of Foremost Water Supply Pipeline be set as follows:

\$3.45/4.55 cubic meters of water pumped
Equivalent to \$3.45/1000 gallons

Prairie Rose Regional Division – Foremost School:

2019 rate applicable to the Prairie Rose Regional Division – Foremost School irrigation water consumption at the Foremost School Track be set as follows:

\$4.00/4.55 cubic meters of water pumped
Equivalent to \$4.00/1000 gallons

Foremost Golf Association:

2019 rate applicable to the Foremost Golf Association for water consumption from the Village of Foremost irrigation mainline be set as follows:

\$2.60/4.55 cubic meters of water pumped
Equivalent to \$2.60/1000 gallons

Irrigation Water from Campsite Standpipe – Agricultural Purposes:

Irrigation water delivered from the Wayside Campsite Irrigation Standpipe for the 2019 Season:

\$7.20 per 1000 gallons (Agricultural Purposes)

Irrigation Water from Campsite Standpipe – Industrial Purposes

irrigation water delivered from the Wayside Campsite Irrigation Standpipe for the 2019 Season:

\$11.75per 1000 gallons (Industrial Purposes)...Carried.

Irrigation Water Rates - \$75.00 per year to properties in village

**K. AMSC INSURANCE SERVICES LTD. – INSURANCE RENEWAL
JANUARY 1, 2019 – JANUARY 1, 2020:**

31/19

Moved approval of the AMSC 2019 General Insurance Program Renewal, Schedule of Values – Vehicle, Mobile Equipment, Property and Additional Named Insured No. 223...Carried

32/19

L. MNP:

Moved that the firm MNP LLP, Lethbridge, Alberta be appointed as auditors for the Village of Foremost for the year 2019...Carried.

33/19

M. NOBLE CONCRETE:

Moved approval of the Industrial Park Lease Agreement between the Village of Foremost and Nobile Concrete (1987) Ltd., Box 176, Picture Butte, Alberta T0K 1V0 for Industrial Park Site, Lot 12, Block 2, Plan Number 1011995, \$1,305.60 per year, beginning May 1, 2019...Carried.

N. BENCHMARK ASSESSMENT CONSULTANTS:

34/19 Moved approval to amend the Assessment Services Contract between Benchmark Assessment Consultants Inc. and the Village of Foremost dated July 1, 2017 to include Schedule "E" Additional Assessment Services...Carried.

35/19 Moved approval for of appointment of Taylor Sosick, Benchmark Assessment Consultants Inc., as Assessment Review Board Clerk for the Village of Foremost...Carried.

O. SOUTH FORTY WASTE SERVICES COMMISSION:

687/19 South Forty Waste Services Commission 2019 Requisition \$55,182.00
January through December, 2018 Profit and Loss Statement

By-Law 687: A by-law of the Village of Foremost in the Province of Alberta to authorize the Municipal Council of the Village of Foremost to amend By-Law No. 572 of the Village of Foremost which provides for the establishment of Regulations and Rates for Garbage Collection was read a first time on motion ...Carried.

Read a second time on motion ...Carried.

Authority to proceed with third reading was moved ...Carried Unanimously.

Read a third time and finally passed ...Carried

36/19

P. MARCH, 2019 PUBLIC NOTICE:

Moved approval of Public Notice –March, 2019 Utility Billing Enclosure...Carried.

Q. ASSET MANAGEMENT CAPACITY-BUILDING CO-HORT:

37/19

Moved approval of the Village of Foremost Asset Management Capacity-Building Policy...Carried.

688/19

R. By-Law 688: A by-law of the Village of Foremost in the Province of Alberta to repeal By-Law No. 240 being the Village of Foremost Licensing and Regulation of certain business, callings trades and occupations operating from dwelling premises was read a first time on motion ...Carried.

Read a second time ...Carried.

Authority to proceed with third reading was moved ...Carried Unanimously.

Read a third time and finally passed on motion ...Carried

S. ITEMS ADDED TO THE AGENDA:**a) Municipal Development Plan:**

Reminder for open House Monday February 25, 2019 7:00 p.m.
Foremost Community Hall

b) 2019 Mountain Refresher/Municipal Administration Leadership Workshop:

May 14-17, 2019 Kananskis, Alberta

INFORMATION ITEMS:**1. DEVELOPMENT PERMITS:**

No. 02/19 Williams Farms (Foremost) Ltd.
#217 – 7th Avenue East
Lot 7, Block 3, Plan 1011995
Industrial Move-in-Storage (Sea Can)
Issued by the Municipal Planning Commission
Dated January 25, 2019

2. ALBERTA MUNICIPAL AFFAIRS:

18TH Annual Minister's Awards for Municipal Excellence – invitation for Submission

Subdivision and Development Appeal Board (SDAB) Training:

Notification that Ken Kultgen, Member has completed the SDAB Webinar Training

3. ALBERTA HEALTH SERVICES:

A letter from Deputy Premier and Minister of Health Sarah Hoffman responding to the Village of Foremost's letter regarding staffing at the Bow Island Health Centre long-term care facility.

4. FORTY MILE FOUNDATION – PLEASANT VIEW LODGE:

2019 Budget and Requisition - \$4,564.82

5. FORTY MILE WIND POWER PROJECT – PROJECT UPDATE:

Update on project – Suncor advising that they are continuing to pursue Development of the proposed Forty Mile Wind Power Project in Southern Alberta

6. MUNICIPAL CLIMATE CHANGE ACTION CENTRE:

New Funding Opportunities for Municipalities

7. SHORTGRASS LIBRARY SYSTEM:

2019 Operational Municipal Levy - \$2,770.00
2019 Foremost Municipal Library Board Levy - \$2,694.00

8. ALBERTA URBAN MUNICIPALITIES ASSOCIATION:

2019 Annual Membership Renewal
Coordinating Our Municipal Voice for Responsible
Resource Development
AUMA Spring 2019 Municipal Leaders' Caucus Agenda

9. COMMITTEE REPORTS:**a) Foremost Municipal Library Board:**

Shortgrass Library Board Member Change – Dale Webster resigned from position

Moved that the approval of the following appointment:
Stacey Barrows – Village of Foremost Shortgrass Library System Board member until the next Organizational Meeting of the Village of Foremost... Carried.

Financial Statement for the year ended December 31, 2018
Minutes of the Foremost Municipal Library Board – December 11, 2018

b) Foremost and District Civic Centre:**Update on finalization of Arena Project**

Floor Right to re-carpet curling rink lounge (no cost)
Issues with colour not matching at seams and rolls in carpet
They will also look at cracked tiles for replacement.

Update on Spray Park Project

Richardson Pioneer has provided additional funds - \$25,000.00
To re-apply to Co-op and Farm Credit Canada for additional funds
2018 Application – Co-op was \$150,000 and FCC was \$25,000

c) Foremost Community Airport:

Foremost UAS Range:

39/19

Western Economic Diversification Canada:

Moved approval for the funding application, as follows:

Western Economic Diversification Canada – Support Small and Medium-Sized Enterprise to prepare for Beyond Visual Line of Site:

Western Economic Diversification	\$600,001
Government of Alberta	600,001
Village of Foremost	10,002
Other	<u>890,006</u>

Total \$2,100,010...Carried.

40/19

**Alberta Economic Development and Trade
Community and Regional Economic Support (CARES) Program**

Moved approval of the Alberta Economic Development and Trade Grant Agreement Grant No. 05-06-VOF between Her Majesty the Queen in Right of the Province of Alberta as represented by the Minister of Economic Development and Trade and the Village of Foremost and that the Municipal Administrator be hereby authorized to sign and execute the said agreement for and on behalf of the Village of Foremost and the Municipal Administrator is hereby authorized to affix thereto the corporate seal of the Village of Foremost...Carried.

41/19

10. **ADJOURNMENT:** The meeting adjourned at 8:10 p.m. on motion ...Carried.

MAYOR

Municipal Administrator