

**MINUTES OF A REGULAR MEETING OF THE FOREMOST VILLAGE COUNCIL HELD  
IN THE COUNCIL CHAMBERS ON MONDAY, THE 19TH DAY OF FEBRUARY, A.D.,  
2018 AT 7:00 P.M.**

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**PRESENT:** Mayor Ken Kultgen, Councillors Lorne Buis and Blake Klatt

Councillor Klatt joined the meeting via telephone conference call at 7:00 p.m.

**ABSENT:** Councillors Tyson Ormann and Stewart Payne

**ALSO PRESENT:** Municipal Administrator, Kelly Calhoun

Public Works Foreman, Richard Jaeger joined the meeting at 7:00 p.m.

**ACTION ITEMS:**

**A. CALL TO ORDER:**

The meeting was called to order by Mayor Ken Kultgen at 7:00 p.m.

**B. AMENDMENTS TO AGENDA:**

Sign Display Rate  
South Forty Waste Services Commission – Interim Manager of  
Operations Appointment

**C. ACCEPTANCE OF AGENDA:**

17/18

Moved that the February 19, 2018 Regular Village of  
Foremost Council Meeting Agenda be approved and adopted with the following  
additions

Sign Display Rate  
South Forty Waste Services Commission – Interim Manager of  
Operations Appointment... Carried.

**D. DELEGATIONS: Nil Report**

18/18

**E. MINUTES:** The minutes of the January 22, 2018 Regular Village Council Meeting  
were confirmed and ordered filed in the minute book on motion  
... Carried.

19/18

**F. ACCOUNTS APPROVED AND PASSED FOR PAYMENT:** The accounts for the  
month of January, 2018 as presented were approved and passed for payment on motion  
... Carried.

A list of the accounts is attached hereto and forms a part of these minutes.

**G. FINANCIAL STATEMENTS:**

20/18

**a) Monthly Bank Reconciliations:** The bank reconciliations for the month of January,  
2018, as presented were confirmed and ordered filed in the minute book on motion  
... Carried.

21/18

**b) Foremost Community Airport:** The 2017 Foremost Community Airport Financial  
Statement, as amended, was confirmed and ordered filed in the minute book on  
motion ... Carried.

**c) MNP LLP:**

Audit Service Plan for year ended December 31, 2017

**H. LAND OFFER APPLICATIONS: Nil Report**

**I. STAFF REPORTS:**

22/18

Moved that Public Works Foreman, Richard Jaeger reports on the activities of the  
outside workers for the past month be accepted as presented... Carried.

Richard Jaeger accepted position of Village of Foremost Foreman, February 9, 2018.

William Barrows to begin Foremost School – Work Experience February 27, 2018  
Three days a week at 3 hours per day

**J. COUNTY OF FORTY MILE NO. 8 – REGIONAL WATER SYSTEM:**

License to Temporarily Divert Water – January 30, 2018 – January 29, 2019

**K. SOUTH FORTY WASTE SERVICES COMMISSION:**

South Forty Waste Services Commission 2018 Requisition and  
January through December, 2017 Profit and Loss Statement

677/18

**By-Law No. 677:** A by-law of the Village of Foremost in the Province of Alberta to authorize the Municipal Council of the Village of Foremost to amend By-Law No. 572 of the Village of Foremost which provides for the establishment of Regulations and Rates for Garbage Collection was read a first time on motion ... Carried. Read a second time on motion... Carried. Authority to Proceed with third reading was moved... Carried Unanimously. Read a third time and finally passed on motion... Carried

23/18

Moved appointment of the following:  
Village of Foremost Foreman, Richard Jaeger  
Interim South Forty Waste Services Commission Manager of Operations... Carried.

**L. AMSC INSURANCE SERVICES LTD. – INSURANCE RENEWAL  
JANUARY 1, 2017 – JANUARY 1, 2018:**

24/18

Moved by approval of the AMSC 2018 General Insurance Program  
Renewal, Schedule of Values – Vehicle, Mobile Equipment, Property and Additional  
Named Insured No. 223... Carried

**M. VILLAGE OF FOREMOST MARCH, 2018 PUBLIC NOTICE:**

25/18

Moved approval of March, 2018 Public Notice and it be  
included in March, 2018 Utility Invoices... Carried.

26/18

**N. CODE OF ETHICS – CONDUCT POLICY:**

Moved that Item N. Code of Ethics – Conduct Policy be Tabled until the March 19, 2018  
Regular Village of Foremost Council Meeting... Carried.

**O. ITEMS ADDED TO THE AGENDA:****a) Policy Drafts – future meetings:**

Anti-Harassment Policy (tentative March, 2018)  
Code of Conduct for Members of Council and Council Committees and  
Procedural Bylaw (tentative April, 2018)  
Public Participation Policy (webinar scheduled for March 8, 2018;  
Tentative May, 2018)

27/18

**b) Tax Sale Property – Lot 7, Block 2, Plan 3293 GC:**

Moved that the following sale rate be confirmed:  
Lot 7, Block 2, Plan 3293 GC  
\$7000.00 plus GST... Carried.

28/18

**c) Offer to Purchase:**

Moved that Item O, Offer to Purchase be Tabled until the March 19, 2018 Regular  
Village of Foremost Council Meeting... Carried.

29/18

**d) Alberta Recycling Management Authority:**

Moved approval of the agreement between the Village of  
Foremost and the Alberta Recycling Management Authority for the Village of  
Foremost – Foremost Pool Deck MDG19-45, with a possible request for extension to  
the May, 2018 deadline for completion due to the need to repair Foremost and  
District Civic Centre Ribs Structures... Carried.

30/18

**e) Sign Display Rate:**

Moved that the following fee be set for signage display on Village of Foremost  
Property: \$50.00 per month plus GST... Carried.

**INFORMATION ITEMS:**

1. **DEVELOPMENT PERMITS:** N/A
2. **ALBERTA MUNICIPAL AFFAIRS:**  
17<sup>TH</sup> Annual Minister's Awards for Municipal Excellence  
Request for submissions
3. **SHORTGRASS LIBRARY SYSTEM:**  
2018 Operational Municipal Levy \$2,770.00
4. **TOO FAR. TOO FAST.:**  
Consideration to debate a motion such as the one passed unanimously  
by the Council of the Town of Richmond Hill, which declares the Town  
is not willing to host a legal cannabis outlet
5. **ALBERTA URBAN MUNICIPALITIES ASSOCIATION:**  
Police Funding Letter Writing Campaign
- 31/18 6. **COMMITTEE REPORTS:**
- a) **Foremost Community Airport:**  
Moved confirmation of the following Committee Appointment:  
Mayor Ken Kultgen, Foremost UAS Range Committee  
Until the next Organizational Meeting of the Foremost Village Council... Carried
- b) **Foremost and District Civic Centre:**  
Hockey Alumni scheduled for March 16-18, 2018
- c) **Foremost and District Chamber of Commerce:**  
Minutes from the January 9, 2018 Meeting
- d) **Canadian Badlands:**  
2018 AGM Package
- e) **Palliser Economic Partnership:**  
Mayor Ken Kultgen gave an Update of information of the Palliser Economic  
Partnership
- f) **Foremost Municipal Library:**  
2017 Financial Statement
- 32/18 7. **ADJOURNMENT:** The meeting adjourned at 7.48 p.m.... Carried

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**MAYOR**


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**Municipal Administrator**