

**MINUTES OF A REGULAR MEETING OF THE FOREMOST VILLAGE COUNCIL HELD  
IN THE COUNCIL CHAMBERS ON MONDAY, THE 18TH DAY OF NOVEMBER, A.D.,  
2019 AT 7:00 P.M.**

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**PRESENT:** Mayor Lorne Buis, Councillors Blake Klatt , Tyson Ormann, Stewart Payne and Larry Robinson

**ALSO PRESENT:** Municipal Administrator, Kelly Calhoun  
Public Works Foreman, Trevor Ferguson joined the meeting at 7:00 p.m

**ACTION ITEMS:**

**A. CALL TO ORDER:**

The meeting was called to order by Mayor Lorne Buis at 7:00 p.m.

**B. AMENDMENTS TO AGENDA:**

**C. ACCEPTANCE OF AGENDA:**

201/19

Moved by Councillor Payne that the November 18, 2019 Regular Village of  
Foremost Council Meeting Agenda be approved and adopted...Carried.

202/19

**D. MINUTES:** The minutes of the October 21, 2019 Organizational Meeting and the  
October 21, 2019 Regular Village Council Meeting were confirmed and ordered filed in  
the minute book on motion of Councillor Robinson ...Carried.

**E. ACCOUNTS APPROVED AND PASSED FOR PAYMENT:**

Mayor Buis declared a pecuniary interest in the W. Buis Holdings Ltd. General  
Account - Cheque No.15435, in the amount of \$246.52 because he has ownership in  
W. Buis Holdings Ltd and abstained from voting and discussion.

203/19

Deputy Mayor Ormann assumed chair of the meeting.

Moved by Councillor Robinson approval of the following:

W. Buis Holdings Ltd. General Account;  
Payment of Account - Cheque No. 15435, in the amounts of \$246.52...Carried.

204/19

Mayor Buis re-assumed chair of the meeting.

The accounts for the month of October, 2019, as presented and comprised of Special  
Accounts Cheque No. 15420, 15421, OLP14605, Cheque No. 15432 to Cheque No.  
15466, OLP55437 and OLP55438 in the amount of \$46,596.42 were approved and  
passed for payment on motion of Councillor Ormann ...Carried.

A list of the accounts is attached hereto and forms a part of these minutes.

**F. FINANCIAL STATEMENTS:**

205/19

a) **Monthly Bank Reconciliations:** The bank reconciliations for the month of  
September, 2019, as presented were confirmed and ordered filed in the minute book  
on motion of Councillor Ormann ...Carried.

206/19

a) **Departmental Variance Report – January 1, 2019 –October 31, 2019:** The  
Departmental Budget Variance Report – January 1, 2019 to October 31, 2019 as  
presented was confirmed and ordered filed in the minute book on motion of  
Councillor Payne ...Carried.

**G. LAND OFFER APPLICATIONS:**

**H. STAFF REPORTS:**

207/19

Moved by Councillor Ormann that Public Works Foreman, Trevor Ferguson report  
on the activities of the outside workers for the past month be accepted as  
presented...Carried.

**I. COUNTY OF FORTY MILE NO. 8 – REGIONAL WATER SYSTEM:**

- J. TOWN OF BOW ISLAND:**
- 208/19 Moved by Councillor Payne for approval of the Waste Collection Agreement between the Village of Foremost and the Town of Bow Island, dated October 24, 2019 and the Mayor and the Municipal Administrator of the Village of Foremost be hereby authorized to sign and execute the said agreement for and on behalf of the Village of Foremost and the Municipal Administrator is hereby authorized to affix thereto the corporate seal of the Village of Foremost...carried.
- K. FOREMOST EMERGENCY ADVISORY COMMITTEE MEETING:**
- 209/19 Moved by Councillor Payne that the Foremost Emergency Advisory Committee Meeting date be set for Monday, December 17, 2019 at 6:30 pm...Carried.
- L. FOREMOST ECONOMIC DEVELOPMENT ADVISORY COMMITTEE MEETING:**
- 210/19 Moved by Councillor Robinson that the Foremost Economic Development Advisory Committee Meeting date be set for Monday, December 17, 2019 at 6:45 pm...Carried.
- M. BY-LAW NO. 695:**
- 695/19 A by-law of the Village of Foremost in the Province of Alberta to establish a Municipal Emergency Advisory Committee and Agency was read a first time on motion of Councillor Ormann...Carried.  
Read a second time on motion of Councillor Robinson...Carried.  
Authority to proceed with third reading was moved by Councillor Payne...Carried Unanimously.  
Read a third time and finally passed on motion of Councillor Klatt...Carried.
- 211/19 Moved by Councillor Ormann appointment of Kelly Calhoun as Director of Emergency Management for the Village of Foremost...Carried.
- 212/19 Moved by Councillor Ormann appointment of Sue Wrightson as Deputy Director of Emergency Management for the Village of Foremost...Carried.
- N. FORTY MILE FAMILY AND COMMUNITY SUPPORT SERVICES:**
- 213/19 Moved by Councillor Payne that the Village of Foremost contribute to the Forty Mile Regional Family and Community Support Services funding and request the Town of Bow Island to sign the 2020 Funding Agreement on behalf of the Village of Foremost...Carried.
- O. FOREMOST UAS RANGE:**
- 214/19 Moved by Councillor Robinson that a letter be submitted to the Honourable Tanya Fir, Minister of Economic Development, Trade and Tourism for approval of Budgetary Changes to CARES Project (01-8240-06-VOF) entitled "Foremost UAS Range Phase 2 BVLOS"...Carried.
- 215/19 Moved by Councillor Ormann approval for funding application:  
  
Alberta Government – Community and Regional Economic Support Program (CARES)  
Foremost Unmanned Air Systems Range – Support Small and Medium Sized Businesses to Achieve Beyond Visual Line of Sight Flight Operations...Carried.

**INFORMATION ITEMS:**

**216/19**

Moved by Councillor Ormann that the following correspondence be received for information:

1. **DEVELOPMENT PERMITS:**
2. **ALBERTA CAPITAL FINANCE AUTHORITY:**
3. **ALBERTA MUNICIPAL AFFAIRS:**
4. **TOWN OF BOW ISLAND:**
5. **COUNTY OF FORTY MILE NO. 8:**
6. **COMMITTEE REPORTS:**
  - a) **Foremost UAS Range:**
  - b) **Forty Mile Regional Family Community Support Services: ...Carried.**

**217/19**

7. **ADJOURNMENT:** The meeting adjourned at 8:50 p.m. on motion of Councillor Ormann...Carried.

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**MAYOR**

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**Municipal Administrator**

