

**MINUTES OF A REGULAR MEETING OF THE FOREMOST VILLAGE COUNCIL HELD
IN THE COUNCIL CHAMBERS ON MONDAY, THE 18TH DAY OF DECEMBER, A.D.,
2017 AT 7:00 P.M.**

PRESENT: Mayor Ken Kultgen, Councillors Lorne Buis, Blake Klatt, Tyson Ormann
and Stewart Payne

ALSO PRESENT: Municipal Administrator, Kelly Calhoun

Richard Jaeger, Public Works Acting Foreman joined meeting at 7:00 pm

ACTION ITEMS:

A. CALL TO ORDER:

The meeting was called to order by Mayor Ken Kultgen at 7:00 p.m.

B. AMENDMENTS TO AGENDA:

No Amendments

C. ACCEPTANCE OF AGENDA:

220/17

Moved that the December 18, 2017 Regular Village of
Foremost Council Meeting Agenda be approved and adopted...Carried.

D. DELEGATIONS: N/A

221/17

E. MINUTES: The minutes of the November 20, 2017 Regular Village Council Meeting
Minutes were confirmed and ordered filed in the minute book on motion...Carried.

222/17

F. ACCOUNTS APPROVED AND PASSED FOR PAYMENT: The accounts for the
month of November, 2017 as presented were approved and passed for payment
...Carried.

A list of the accounts is attached hereto and forms a part of these minutes.

G. BANK RECONCILIATIONS:

223/17

a) Monthly Bank Reconciliations: The bank reconciliations for the month of
November, 2017, as presented were confirmed and ordered filed in the minute book
on motion...Carried.

224 /17

b) Departmental Variance Report – January 1, 2017 –November 30, 2017: The
Departmental Budget Variance Report – January 1, 2017 to November 30, 2017 as
presented was confirmed and ordered filed in the minute book on motion ...Carried.

H. LAND OFFER APPLICATIONS:

225/17

a) No. 4 - Williams Farms (Foremost) Ltd.:

Moved for approval of the following land offer application:

No. 4 – Williams Farms (Foremost) Ltd.

Lot 7, Block 3, Plan No. 1011995

...Carried.

Price quote from County for material relocation - Budget for 2018

I. STAFF REPORTS:

- a) Mr. Richard Jaeger, Public Works
- b) Mr. Malcolm Matthews, Public Works

Public Works Projects

Price Quotes on Roof Repairs (Shop and Library/Snrs Complex)
2018 Budget Repair

Richard Jaeger:
Alberta Environment and Parks – Certificate of Qualification
Water Treatment II, Water Distribution I, Wastewater Treatment I, Wastewater
Collection I – Expiry Date: December 31, 2020
National Swimming Pool Foundation – Certified Pool/Spa Operator
Expiry Date: October 18, 2022

Late Arrival via telephone conference call: Councillor Buis joined the meeting via
telephone conference call at 7:08 p.m.

226/17

Moved approval of the following Public Works Labourer position offer:

A recorded vote was demanded

For the Resolution:
Against the Resolution:
...Carried.

227/17

Moved that Public Works Foreman, Richard Jaeger and Public Works Employee Malcolm
Matthews' report on the activities of the outside workers for the past month be accepted
as presented...Carried

J. COUNTY OF FORTY MILE NO. 8 – REGIONAL WATER SYSTEM:

County of Forty Mile:

Village of Foremost and County of Forty Mile representatives to continue to work on
agreement wording

Cross Training Request to the County of Forty Mile: Verbal confirmation that the
County of Forty Mile will cross train and invoice the Village accordingly

Richie Jaeger, Acting Public Works Foreman left meeting at 7:40 pm

228/17

K. SHORTGRASS LIBRARY SYSTEM:

Moved appointment of Mayor Ken Kultgen as the Shortgrass Library System member
...Carried.

675/17

L. BY-LAW NO. 675:

A by-law of the Village of Foremost in the Province of Alberta to authorize the Municipal
Council of the Village of Foremost to amend By-Law No. 373 of the Village of Foremost,
which provides for the establishment in connection with the sewer and sewage disposal
system a scale of fees and rates was read a first time on motion...Carried.

Read a second time on motion...Carried.
Authority to Proceed with third reading was moved...Carried
Unanimously.

Read a third time and finally passed on motion...Carried

676/17

M. **BY-LAW NO. 676:**

A by-law of the Village of Foremost in the Province of Alberta to authorize the Municipal Council of the Village of Foremost to amend By-Law No. 372 of the Village of Foremost, which provides for the establishment in connection with the water supply and distribution system a scale of fees and rates was read a first time on motion...Carried.
Read a second time on motion...Carried.
Authority to Proceed with third reading was moved...Carried
Unanimously.
Read a third time and finally passed on motion...Carried.

229/17

Nathan and Marcie Cote – Water Fee Agreement: Moved that pursuant to the memorandum of agreement signed March 10, 2017, between the Village of Foremost and Nathan Cote and Marcie Cote, the RATES Section 1 be amended, effective January 1, 2018, due to the increase in rates applicable to the residents of the Village of Foremost and that the rate payable to the Village of Foremost for quantity of water supplied shall be at a bi-monthly rate of \$53.95 for the first 4000 gallons used and in excess of the minimum, \$2.00 per 1000 gallons used thereafter. This rate may be subject to change if the rate to the village residents changes...Carried

230 /17

N. **PUBLIC NOTICE – JANUARY, 2018:**

Moved for approval of Public Notice – January, 2018 Utility Billing Enclosure...Carried.

O. **WAYSIDE CAMPSITE – 2018 CAMPSITE RENTAL FEES:**

231/17

Moved the 2018 Wayside Campsite Rental Fees be established as follows, effective January 1, 2018:

<u>FULL HOOK-UP RATES</u>	<u>WATER/POWER ONLY RATES</u>	<u>POWER ONLY</u>
<u>RATES</u>		
<u>Includes Parking/Water/Sewer/Power</u>		
\$30.00 per day	\$27.00 per day	\$25.00 per day
\$180.00 per week	\$162.00 per week	\$150.00 per week
\$540.00 per month	\$486.00 per month	\$450.00 per month
<u>TENTING AND PARKING</u>		
\$10.00 per day...Carried.		

232/17

P. **LAND SALE VALUES – 2018:**

Moved that the Foremost Property Sales Values be confirmed effective January 1, 2018 (excluding G.S.T.) as per the follow:

- As per Resolution Number 151/06
- As per Resolution Number 183/07
- As per Resolution Number 188/10
- As per Resolution Number 191/10
- As per Resolution Number 170/13...Carried

Q. **2018 CANADA SUMMER JOBS:**

233/17

Moved that the Village of Foremost approve the 2018 funding application for the Human Resources and Skills Development Canada – Canada Summer Jobs Application as follows:

- 1 – Chief Lifeguard – June 1, 2018
- 2 – Senior Lifeguards – June 1, 2018
- 2 – Junior Lifeguard – June 1, 2018

A recorded vote was demanded

For the Resolution:
Against the Resolution:
...Carried.

234/17

R. ALBERTA COMMUNITY PARTNERSHIP – 2017/18 APPLICATION:

Moved approval of the following grant application:
 Alberta Community Partnership – 2017/18 Application
 County of Forty Mile, Town of Bow Island, Village of Foremost Intermunicipal
 Collaboration
 Development of Inter-Municipal Collaboration Framework and Inter-Municipal
 Development Plan
 Grant Request - \$150,000.00...Carried

S. ITEMS ADDED TO THE AGENDA:

- a) **2017 Christmas Office Closure:**
 Village of Foremost Administration Office will be closed
 December 22, 2017 at 4:30 p.m. and re-open January 2, 2018 at 8:00 a.m.
 Village of Foremost Public Works Department Christmas Schedule –
 Monday and Tuesday – 2 hour (checks); Wednesday – 4 hours
 (checks/garbage/cardboard); Thursday – 2 hour (checks); Friday – 4 hours
 (checks/garbage/cardboard)
- b) **Water Park Play Designs:**
 Proposal for water park discussion – Councillor Klatt reported on pledged
 financial support
- c) **Alberta Biodiversity – Monitoring Institute:** Wetland Site 1610 report
- d) **Forty Mile Rail:** Councillor Ormann reported on activities of the Forty Mile Rail

INFORMATION ITEMS:**1. DEVELOPMENT PERMITS:****2. HIRE STANDARD:**

Update on Public Works Foreman recruitment activities

3. ALBERTA RECYCLING MANAGEMENT AUTHORITY:

Alberta Recycling advised they only cover the cost of recycled rubber materials only.
 Installation and other materials are not eligible.

New application itemized as follows:

Rubber Stone Binder (Non-Yellowing)	\$13,472.64
Rubber Stone Rubber (Black)	\$11,595.36
Labour and Commission	\$ 9,720.00
Shipping/Travel/Hotel/Misc	\$ 1,212.00

4. ALBERTA SENIORS COMMUNITIES & HOUSING ASSOCIATION:

Congratulations and Introduction to Seniors Housing in Alberta

5. FORTISALBERTA:

FortisAlberta's Approved Rates for 2018
 FortisAlberta Inc. – Alberta Utilities Commission Notice of Application
 Updated – Notice – Application for light-emitting diode (LED) lighting conversion –
 maintenance multiplier filing for a further 57 communities in 2018
 FortisAlberta – 2017 Franchise Reporting

6. 2017 CHRISTMAS BONUS:

235/17

Moved that it be in the best public interest to revert to a Committee of
 the Whole Council...Carried.

Municipal Administrator, Kelly Calhoun, left the meeting at 8:20 p.m.

At 8:40 p.m., Municipal Administrator, Kelly Calhoun returned to the Village Council
 Chambers.

236/17 Moved that the Committee of the Whole Council revert back to the Regular Meeting...Carried.

237/17 Moved that Christmas bonuses be granted:
...Carried.

Councillor Buis left the meeting via telephone conference at 8:41 p.m.

7. ALBERTA URBAN MUNICIPALITIES ASSOCIATION:

AUMA/AMSC Digest of Announcements November 22, 2017 and December 13, 2017
Alberta Counsel – Letter of Thanks – Hospitality Suite at AUMA and AAMDC
Motion to fight pot legalization voted down at Alberta Municipalities meeting

8. COMMITTEE REPORTS:

a) Foremost Community Airport:

238/17 **Government of Canada – Western Economic Diversification Canada:**
Moved approval of the Government of Canada – Western Economic Diversification Canada Program #000015062 between Her Majesty the Queen in Right of Canada as represented by the Minister of responsible for Western Economic Diversification Canada and the Village of Foremost and the Mayor and Municipal Administrator of the Village of Foremost be hereby authorized to sign and execute the said agreement for and on behalf of the Village of Foremost and the Municipal Administrator is hereby authorized to affix thereto the corporate seal of the Village of Foremost...Carried.

b) Foremost and District Civic Centre:

239/17 Moved approval of the Fire Monitoring contract Chubb Edwards to Supply and Install a DSC ULC Fire Monitoring Neo kitNEO Control panel at the Foremost and District Civic Centre, \$2,780.46 plus GST...Carried.

c) Foremost Library/Seniors Complex:

Security System – not working properly – to be assessed

d) Foremost /40 Mile Fire Department:

240 /17 **Appointment of membership:** Moved appointment of the following Foremost Fire Department Members:
Village Fire Chief, Boyd Granberg
Deputy Fire Chief, Cody Dalton
Members:
Bill Nicoll Miles Beacome
Jordy Cowie Lorne Hammel, Captain
Bill Rogers Kerri Buis
LaDonna Hammel Eric Huisman
Nathan Ogden Richard Jaeger, Captain
Lorne Buis Randy Barnett
Travis Hougen Dustin McGarry...Carried.

e) Foremost Emergency Management:

Certificate of Completion Stacey Barrows ICS-100
Commercial Vehicle Inspection Certificate 1988 Pierce Arrow dated November 30, 2017

f) Foremost Municipal Library Board:

241/17 Moved appointment of the following to the Foremost Municipal Library Board:
Cheryl Stromsmoe – Membership due 2020
Naomi Unrau – Membership due 2020
Vacant – Membership due 2020...Carried.

g) Canadian Badlands:

Canadian Badlands Board Meeting Minutes Thursday, September 7, 2017

h) Foremost Chamber of Commerce:

Foremost Chamber of Commerce Meeting Minutes November 7, 2017

- i) **Palliser Economic Partnership:**
 - Palliser Economic Partnership Board Meeting Minutes September 29, 2017 (Approved)
 - Palliser Economic Partnership Board Meeting Minutes (Draft) December 1, 2017

 - j) **Forty Mile Regional Family & Community Support Services:**
 - Minutes: September 26/17
 - Minutes: October 24/17
 - Minutes: November 28/17
 - Directors Report – October 2017
 - Directors Report – November 2017
- 242/17
9. **ADJOURNMENT:** The meeting adjourned at 9:02 p.m...Carried.

MAYOR

Municipal Administrator

