

**MINUTES OF A REGULAR MEETING OF THE FOREMOST VILLAGE COUNCIL HELD
IN THE COUNCIL CHAMBERS ON MONDAY, THE 27TH DAY OF APRIL, A.D.,
2020 AT 7:00 P.M.**

PRESENT: Mayor Lorne Buis, Councillors Tyson Ormann, Stewart Payne and Larry Robinson

ABSENT: Councillor Blake Klatt

ALSO PRESENT: Municipal Administrator, Kelly Calhoun

ACTION ITEMS:

A. CALL TO ORDER:

The meeting was called to order by Mayor Lorne Buis at 7:00 p.m.

B. AMENDMENTS TO AGENDA:

- Land Offer Application No. 01/2020
- Penny Leach & Associates

C. ACCEPTANCE OF AGENDA:

67/20

Moved that the April 27, 2020 Regular Village of Foremost Council Meeting Agenda be approved and adopted, with the following additions:

- Land Offer Application No. 01/2020
- Penny Leach & Associates...Carried.

68/20

D. MINUTES: The minutes of the March 16, 2020 Regular Village Council Meeting and the March 23, 2020 Special Village of Foremost Council Meeting were confirmed and ordered filed in the minute book on motion ...Carried.

E. ACCOUNTS APPROVED AND PASSED FOR PAYMENT:

Mayor Buis declared a pecuniary interest in the W. Buis Holdings Ltd. General Account - Cheque No. 15664, in the amount of \$617.48 because he has ownership in W. Buis Holdings Ltd and abstained from voting and discussion.

69/20

Deputy Mayor Ormann assumed chair of the meeting.

Moved approval of the following:

W. Buis Holdings Ltd. General Account;
Payment of Account - Cheque No. 15664, in the amounts of \$617.48...Carried.

70/20

Mayor Buis re-assumed chair of the meeting

The accounts for the month of March, 2019 as presented and comprised of OLP91394 and Cheque No. 15665 to Cheque No. 15699 in the amount of \$58,719.91 were approved and passed for payment on motion ...Carried.

A list of the accounts is attached hereto and forms a part of these minutes.

F. FINANCIAL STATEMENTS:

71/20

a) Monthly Financial Statements: The financial statements for the month of March, 2020, as presented were confirmed and ordered filed in the minute book on motion ...Carried.

Mr. Michael Zubach, CAP, CA, CAFM, Partner MNP, joined the meeting via teleconference line at 7:07 p.m. to review with Council the 2019 Village of Foremost Audited Financial Statement.

72/20

b) 2019 Village of Foremost Audited Financial Statement: The 2019 Village of Foremost Audited Financial Statements, Transmittal Letter, Audit Findings Report, Independence Letter and relevant transfers were confirmed and the 2019 Village of Foremost Audited Financial Statement was ordered filed in the minute book ...Carried.

Mr. Michael Zubach, disconnected from the meeting teleconference line at 7:38 p.m.

73/20

G. LAND OFFER APPLICATIONS:

Mayor Buis declared a pecuniary interest in the Land Offer Application No. 01/20 because he has ownership in W. Buis Holdings Ltd and abstained from voting and discussion

Mayor Buis left the meeting at 7:39 p.m.

Deputy Mayor Ormann assumed chair of the meeting.

Moved approval of the following Land Offer Application:

No. 01/20	W. Buis Holdings Ltd.
	Lot 1, Block 15, Plan No. 7410090
	\$13,500.00 plus GST...Carried.

Mayor Buis returned to the Council Chambers at 7:42 pm. and re-assumed chair of the meeting

H. STAFF REPORTS:

Public Works Foreman, Trevor Ferguson joined the meeting via teleconference line at 7:43 p.m.

74/20

Moved that Public Works Foreman, Trevor Ferguson report on the activities of the outside workers for the past month be accepted as presented...Carried.

GARBAGE BIN SALES FEE:

75/20

Moved approval of the garbage bin sales fee:
Large bin \$535.00 (includes \$15.00 labour/delivery fee) + GST...Carried.

76/20

PUBLIC WORKS – HOURS OF OPERATION:

Moved that the Village of Foremost Public Works – Hours of Operations be set as follows:

April 1 – September 30: 7:30 a.m. – 12:00 Noon; 12:30 p.m. – 4:00 p.m.
October 1 – March 31: 8:00 a.m. – 12:00 Noon; 12:30 p.m. – 4:30 p.m.
...Carried.

Public Works Foreman, Trevor Ferguson disconnected from the meeting teleconference line at 8:15 p.m.

I. COUNTY OF FORTY MILE NO. 8 – REGIONAL WATER SYSTEM:

Water Treatment Agreement – Due to COVID 19 – no further discussion to meet with County Council regarding completion of agreement

77/20

Crossing Agreement:

Moved approval of the Crossing Agreement between the Foremost Fish & Game Association. and the Village of Foremost relating to the Meridian 4, Range 12, Township 6, Section 24, The most northerly 660 feet in width of the northeast quarter containing 16.2 Hectares (40 Acres) more or less...Carried.

78/20

J. RMC GROUP OF COMPANIES LTD.:

Moved approval of the Industrial Park Lease Agreement between the Village of Foremost and RMC Group of Companies Ltd, 305, 10403 172 Street, EDMONTON, Alberta for Industrial Park Site, Lot 12, Block 2, Plan Number 1011995, \$1,305.60 per year, beginning May 1, 2020...Carried.

79/20

K. MAY 18, 2020 REGULAR VILLAGE COUNCIL MEETING:

Moved to re-schedule May 18, 2020 Regular Village Council Meeting to May 19, 2020 due to Victoria Day Holiday...Carried.

80/20

L. CAPITAL BUDGET PLAN – 2020 – 2025:

Moved for acceptance of the Village of Foremost Capital Budget Plan 2020-2025...Carried.

81/20

**M. ALBERTA ECONOMIC DEVELOPMENT, TRADE AND TOURISM:
Community and Regional Economic Support (CARES) 06-06-VOF:**

Moved approval of Community and Regional Economic Support (CARES) Grant Project No. 06-06-VOF between Her Majesty the Queen in Right of Alberta as represented by Her Majesty the Queen in Right of Alberta, as represented by the Minister of Alberta Economic Development, Trade and Tourism and the Village of Foremost and the Municipal Administrator of the Village of Foremost be hereby authorized to sign the said agreement for and on behalf of the Village of Foremost and the Municipal Administrator is hereby authorized to affix thereto the corporate seal of the Village of Foremost...Carried.

82/20

Penny Leach & Associates:

Moved approval of Contractor Service Agreement dated April 25, 2020, between the Village of Foremost and Penny Leach & Associates and the Mayor and the Municipal Administrator of the Village of Foremost be hereby authorized to sign the said agreement for and on behalf of the Village of Foremost and the Municipal Administrator is hereby authorized to affix thereto the corporate seal of the Village of Foremost...Carried.

83/20

N. 2020 SALARY MUNICIPAL ADMINISTRATOR:

Moved to set 2020 salary as follows:

Kelly Calhoun, Municipal Administrator - confirmed at same rate as 2018...Carried.

84/20

O. MAY 2020 PUBLIC NOTICE:

Moved for approval of Public Notice – May, 2020 Utility Billing Enclosure...Carried.

85/20

P. UTILITY PAYMENT DEFERRAL – COVID 19:

Moved that Village of Foremost Utility Customers may make a written request for 90-day deferral of payments due, up to June 30, 2020...Carried.

86/20

Q. EMERGENCY SOCIAL SERVICES APPOINTMENT:

Moved to appoint Corinna Roth-Beacome, Executive Director Forty Mile Regional Family and Community Support Services as Village of Foremost Director of Emergency Social Services...Carried.

87/20

R. ALBERTA MUNICIPAL AFFAIRS:

Moved approval to submit the following list of shovel-ready projects to the Minister of Alberta Municipal Affairs:

Foremost and District Civic Centre:**Re-Roofing:**

Removal of existing steel roofing, supply and installation of wood strapping, supply and installation of Forma Steel Ribbed roofing, equipment rental, custom metal cladding, disposal, flashing - \$137,000.00

Foremost and District Civic Centre:

Parking Lot Pavement - \$162,000.00

Foremost and District Civic Centre:**Lighting Upgrade:**

Upgrade existing lighting to LED - \$20,000.00

Spray Park:

Fencing and Turf for Spray Park, to be constructed in 2020 - \$20,000.00

Fire Truck Upgrade:

Purchase 1994 Superior Cyclone Pumper Truck - \$13,000.00

Foremost Regional Water Treatment Plant:**No. 5 and No. 6 Well – Pumps and Raw Water Shack Voltage Suppressor:**

Pumps and Labour - \$12,000.00

Voltage Suppressor and Labour \$1,600.00

Water Treatment Plant – Overhead Water Dispenser and Parking Pad Pavement

Pavement - \$71,100.00

De-Commission of former No. 1, 2 and 3 Wells:

Labour, materials and equipment - \$30,000.00

Irrigation Over-head Meter System:

Estimated costs: Labour, material and equipment - \$15,000.00

Pavement and Sidewalks:

Pavement - \$190,000.00

Sidewalks - \$175,000.00

I-Pads – Council and Staff:

Hardware purchase of six I-Pads for Council and Staff - \$7,200.00

Foremost Unmanned Air Systems Range Expansion:

New Hangar - \$350,000.00

Extend current apron west to front of new hangar, connecting to the new hangar, estimated 7400 sq meters - \$580,000.00

High Speed Internet, fiber optic cable - \$465,000.00

Extend current runway from 3000 ft to 4000 ft - ???

TOTAL: \$2,248,900.00...Carried.

INFORMATION ITEMS:

88/20 Moved that the following correspondence be received for information:

1. **DEVELOPMENT PERMITS:**

2. **ALBERTA SCHOOL FOUNDATION FUND:**

2020 Education Property Tax Requisition - \$130,304.23 revised

3. **COMMITTEE REPORTS:**

a) **Foremost Fire Department:**

Town of Bow Island Council has approved offer of \$13,000 for 1994 Superior Cyclone Pumper Truck which will come with no equipment and sold as is...Carried.

89/20 4. **ADJOURNMENT:** The meeting adjourned at 8:45 p.m. on motion ...Carried.

MAYOR

Municipal Administrator