

**MINUTES OF A REGULAR MEETING OF THE FOREMOST VILLAGE COUNCIL HELD
IN THE COUNCIL CHAMBERS ON MONDAY, THE 16TH DAY OF APRIL, A.D.,
2018 AT 7:00 P.M.**

PRESENT: Mayor Ken Kultgen, Councillors Lorne Buis, Blake Klatt
Tyson Ormann

ABSENT: Councillor Stewart Payne

ALSO PRESENT: Municipal Administrator, Kelly Calhoun

Public Works Foreman, Richard Jaeger joined the meeting at 7:00 p.m

ACTION ITEMS:

A. CALL TO ORDER:

The meeting was called to order by Mayor Ken Kultgen at 7:00 p.m.

B. AMENDMENTS TO AGENDA:

Update – Pool-Spray park
PEP Board Meeting April 13, 2018
State of Local Emergency-Declared April 16, 2018 Overland Flooding

C. ACCEPTANCE OF AGENDA:

50/18 Moved that the April 16, 2018 Regular Village of
Foremost Council Meeting Agenda be approved and adopted with the following
additions: Update – Pool-Spray park, PEP Board Meeting April 13, 2018, State of
Local Emergency-Declared April 16, 2018 Overland Flooding ...Carried.

D. DELEGATIONS: N/A

51/18 **E. MINUTES:** The minutes of the March 19, 2018 Regular Village Council Meeting
were confirmed and ordered filed in the minute book on motion
...Carried.

52/18 **F. ACCOUNTS APPROVED AND PASSED FOR PAYMENT:** The accounts for the month of
March, 2018 as presented and comprised of Special Account Cheque 14412,
OLP98682, ATB OLP24215 and Cheque No. 14413 to Cheque No. 14441 were approved and
passed for payment on motion...Carried.

A list of the accounts is attached hereto and forms a part of these minutes.

G. FINANCIAL STATEMENTS:

53/18 a) **Monthly Bank Reconciliations:** The bank reconciliations for the month of March, 2018, as
presented were confirmed and ordered filed in the minute book on motion ...Carried.

54/18 b) **2017 Village of Foremost Audited Financial Statement:** The 2017 Village of
Foremost Audited Financial Statements and relevant transfers were confirmed and
ordered filed in the minute book on motion...Carried.

MNP: Transmittal Letter
Audit Findings Report
Independence Letter

55/18 Moved approval to place a net income amount of \$250,000 in future project account...Carried.

H. LAND OFFER APPLICATIONS: Nil Report

I. STAFF REPORTS:

56/18 Moved that Public Works Foreman, Richard Jaeger reports on the activities of the outside workers for the past month be accepted as presented...Carried.

57/18 **Domestic Water – Coinop Rate Service:**
Moved to increase rate - \$2.50 per cube (220 gallons) of water dispensed from new WTP account based dispensary system...Carried.

State of Local Emergency: - Declared April 16, 2018 3:55 pm Overland Flooding

Conference call 7:18 pm with County of Forty Mile Overland Flooding update, call ended 7:30 pm

Alberta Environment:
Inspection of Foremost Waterworks System March 29, 2018

American Public Works Association:
National Public Works Week, May 20-26, 2018 - "The Power of Public Works"
Do you wish to pass proclamation? No

J. COUNTY OF FORTY MILE NO. 8 – REGIONAL WATER SYSTEM:

Water Treatment Plant – Operational: To be published on web site & bulletin board

58/18 Moved Water Rate to be charged to TA Excavating for Regional Water System Pipeline Flushing- \$2.20 per cube (220 gallons) – based on discussions from 2017...Carried.

Richard Jaeger left meeting at 7:50 pm

59/18

K. 2018 SWIMMING POOL SEASON:

i) 2018 Pool Rates:
Moved that 2018 pool rates be set as follows:

Season Tickets

*Single	\$115.00
*Family	\$240.00

Weekly Tickets

*Children	\$ 23.00
*Students	\$ 26.00
*Adults	\$ 29.00

Lessons/with Season Tickets

**Children	\$ 30.00
*Students	\$ 42.50
*Adults	\$ 42.50
**Bronze (14 & Under)	\$115.00
*Bronze	\$125.00

Lessons/without Season Tickets

**Children	\$ 57.50
*Students	\$ 77.50
*Adults	\$ 82.50
**Bronze (14 & Under)	\$180.00
*Bronze	\$185.00

Admissions

*Children	\$ 4.00
*Students	\$ 4.00
*Adults	\$ 5.00

Early Morning Swim

* \$150.00

Pool Rentals

*School	\$50.00 per hour
*Other	\$90.00 per hour...Carried.

ii) Update on lifeguard applications

Kaitlyn Matthews -Chief
Chloe Chapdelaine – Senior
Carmen Yancie – Senior
Paris Beacome - Junior
Sasha Beacome - Junior

L. FOREMOST GOLF ASSOCIATION:

60/18 Moved for approval Foremost Golf Association be granted Property Tax Exemption pursuant to the Property Tax Regulation in Alberta for the following properties:
Lot 7, Block 18, Plan No. 9512365
Total Assessment: \$130,520
Lot 3, Block 1, Plan No. 0313298
Total Assessment: \$371,560
Portion Lot 1, Block 1, Plan No. 9411718
Total Assessment: \$4,460...Carried.

M. VILLAGE OF FOREMOST PUBLIC NOTICE MAY 2018:

61/18 Moved approval of May, 2018 – Public Notice and it be included in May, 2018 Utility Invoices...Carried.

N. BY-LAW NO. 678:

678/18 A by-law of the Village of Foremost in the Province of Alberta respecting Emergency Management was read a first time on motion...Carried.
Read a second time on motion...Carried.
Authority to Proceed with third reading was moved...Carried Unanimously.
Read a third time and finally passed on motion...Carried.

O. PROFESSIONAL DEVELOPMENT POLICY:

62/18 Moved approval – Updated Professional Development Policy...Carried.

P. CODE OF CONDUCT FOR MEMBERS OF COUNCIL AND COUNCIL COMMITTEES:

63/18 Moved approval – Code of Conduct for Members of Council and Council Committees...Carried.

Q. BY-LAW NO. 679:

679/18 A by-law of the Village of Foremost in the Province of Alberta regulating the procedures and conduct of Council and Council Committee Meetings was read a first time on motion...Carried

R. A2 Planning – Mr. Andrew Malcolm:

Land Use Planning for Cannabis Legalization discussion
Andrew Malcolm joined the meeting via phone 8:30 pm off line 8:45 pm

S. BOW ISLAND APPLE DRUGS:

Review of written presentation regarding pharmacists and patient care
Action – No action taken

T. ITEMS ADDED TO THE AGENDA:

INFORMATION ITEMS:

1. DEVELOPMENT PERMITS:

- | | |
|-----------|--|
| No. 01/18 | 207 – 3 Street West
Patio Deck
Approved: March 22, 2018 |
| No. 02/18 | 201 – 2 nd Street East
Residence
Approved: March 29, 2018 |

2. OFFER TO PURCHASE:

No further action on offer to purchase Lots 9-12, Block 4, Plan No. 3268 HT

3. ALBERTA CAPITAL FINANCE AUTHORITY:

2018 AGM Agenda

4. ALBERTA EDUCATION:

2018 Education Property Tax Requisition - \$124,714.22

5. ALBERTA LABOUR:

Summer Temporary Employment Program
Approval - \$7,612.50
Public Works Employee
Swimming Pool – Senior Lifeguard

6. ALBERTA MUNICIPAL AFFAIRS:

Alberta Community Partnership (ACP) Program

Copy of letter sent to County of Forty Mile – approval for a grant of \$150,000 under the Intermunicipal Collaboration component in support of the Intermunicipal Collaboration Frameworks and Intermunicipal Development Plans Project

Alberta Community Partnership (ACP) Program

Approval of Village of Foremost grant of \$13,500 under the ACP – Local Land Use Planning (LLUP) component in support of creating a municipal development plan.

(once conditional agreement has been received – approval for signature and approval of A2 Planning - Andrew Malcolm – Municipal Development Plan Cost - \$13,500)

Municipal Accountability Program
Announcement of Municipal Accountability Program

Alberta Emergency Management Agency:

New emergency management conference – 2018 Conference –
International Association Emergency Management –
Leadership Innovation in Emergency Management –
June 5-8, 2018 Calgary, Alberta

Emergency Management Legislation Update

Municipal Sustainability Initiative

2018 Capital	
Initial MSI Capital Component	\$137,792
BMTG Component	32,460
MSI Capital (March 2018)	<u>73,296</u>
Sub-total	\$243,548
2018 Operating	<u>\$ 46,456</u>
TOTAL	<u>\$290,004</u>
Federal Gas Tax Allocation	\$ 50,000

7. ALBERTA TRANSPORTATION:

Re: Proposed New Access Permit No. 5196-18

County of Forty Mile No. 8
Development Permit No. 2018-15 Shop Permit

8. FORTY MILE FOUNDATION – PLEASANT VIEW LODGE:

2018 Requisition \$3,433.75
2017 Audited Financial Statement

9. COMMITTEE REPORTS:

a) Foremost Community Airport:

Western Diversification Final Report – Project No. 13176

Community and Regional Economic Support (CARES) Interim Report

NAV Canada – Shooting Range – Foremost, AB

A copy of letter sent to Foremost Fish and Game Association – NAV Canada has no objection to the project as submitted provided that all shooting is done in the direction opposite to Foremost airport (CFD4) and that all projectiles are contained within the shooting range property.

64/18

Transport Canada:

Moved to approve Memorandum of Understanding between UAS Centre of Excellence, Alma QC and Foremost Unmanned Aircraft System (UAS) Range, Foremost, AB and Transport Canada, as represented by the UAS Task Force/UAS Centre of Expertise – the purpose of Memorandum of Understanding (MOU) is to outline the role of the UAS Centre of Excellence at Alma, QC, the UAS Range at Foremost, AB and the UAS Task Force and UAS Centre of Excellence (UCE) to support both the users of the ranges as well as Transport Canada in the application process for a Special Flight Operations Certificate (SFOC), the objective being to facilitate and streamline the application process...Carried.

b) Canadian Badlands:

2017 AGM Minutes – March 16, 2017 – approved

c) Palliser Economic Partnership:

Discussion regarding membership 2018 PEP and EDA

Review of PEP Community Profile

Council Ormann reported on the April 13, 2018 board meeting

d) Foremost Community Hall Association:

Report from March 20, 2018 Meeting

Councillor Klatt reported on the March 20, 2018 Foremost Community Hall meeting

65/18

Moved to discontinue charging the Foremost Community Hall Association for water, sewer and garbage...Carried

e) Spray Park:

Councillor Klatt reported on the fundraising for the Spray Park Project

66/18

10. **ADJOURNMENT:** The meeting adjourned at 9:45 p.m...Carried.

MAYOR

Municipal Administrator