

**MINUTES OF A REGULAR MEETING OF THE FOREMOST VILLAGE COUNCIL HELD  
IN THE COUNCIL CHAMBERS ON MONDAY, THE 15TH DAY OF APRIL, A.D.,  
2019 AT 7:00 P.M.**

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**PRESENT:** Mayor Lorne Buis, Councillors Tyson Ormann, Stewart Payne and Larry Robinson

Councillor Klatt joined the meeting at 7:00 p.m. via telephone conference line.

**ALSO PRESENT:** Municipal Administrator, Kelly Calhoun  
Public Works Foreman, Trevor Ferguson joined the meeting at 7:00 p.m.

**ACTION ITEMS:**

**A. CALL TO ORDER:**

The meeting was called to order by Mayor Lorne Buis at 7:00 p.m.

**B. AMENDMENTS TO AGENDA:**

- **Global Petroleum Show – June 11, 12, 13, 2019**
- **Foremost Library Board Membership**

**C. ACCEPTANCE OF AGENDA:**

57/19

Moved that the April 15, 2019 Regular Village of Foremost Council Meeting Agenda be approved and adopted, with the following additions:

- **Global Petroleum Show – June 11, 12, 13, 2019**
- **Foremost Library Board...Carried.**

58/19

**D. MINUTES:** The minutes of the March 18, 2019 Regular Village Council Meeting were confirmed and ordered filed in the minute book...carried.

**E. ACCOUNTS APPROVED AND PASSED FOR PAYMENT:**

Mayor Buis declared a pecuniary interest in the W. Buis Holdings Ltd.  
Payment of Account - Cheque No.15078, in the amount of \$472.55 and abstained from voting and discussion

Deputy Mayor Ormann assumed chair of the meeting.

59/19

Moved approval of the following:

W. Buis Holdings Ltd.: Payment of Account - Cheque No.15078, in the amount of \$472.55...Carried.

Mayor Buis re-assumed chair of the meeting.

60/19

The accounts for the month of March, 2019, as presented in the amount of \$85,500.76, were approved and passed for payment on motion...Carried.

A list of the accounts is attached hereto and forms a part of these minutes.

**F. FINANCIAL STATEMENTS:**

61/19

**a) Monthly Bank Reconciliations:** The bank reconciliations for the month of March, 2019, as presented were confirmed and ordered filed in the minute book ...Carried.

62/19

**a) 2018 Village of Foremost Audited Financial Statement:** The 2018 Village of Foremost Audited Financial Statements, Transmittal Letter, Audit Findings Report, Independence Letter and relevant transfers were confirmed and the 2018 Village of Foremost Audited Financial Statement was ordered filed in the minute book ...Carried.

**G. LAND OFFER APPLICATIONS:** Nil Report

**H. COUNTY OF FORTY MILE NO. 8 – REGIONAL WATER SYSTEM:** No Report

**I. FORTY MILE FOUNDATION – PLEASANT VIEW LODGE:**

63/19

Moved that Item “I” of the April 15, 2019 Meeting Minutes – Forty Mile Foundation – Pleasant View Lodge be tabled to the May 27, 2019 Regular Village of Foremost Meeting Agenda...Carried.

**J. FOREMOST AND DISTRICT CHAMBER OF COMMERCE:**

64/19

Moved that Item “J” of the April 15, 2019 Meeting Minutes - Foremost and District Chamber of Commerce be tabled to the May 27, 2019 Regular Village of Foremost Meeting Agenda...Carried.

**K. 2019 SWIMMING POOL SEASON:**

65/19

**i) 2019 Pool Rates:**

Moved that 2019 pool rates be set as follows:

**Season Tickets**

*Single	\$115.00
*Family	\$240.00

**Weekly Tickets**

*Children	\$ 23.00
*Students	\$ 26.00
*Adults	\$ 29.00

**Lessons/with Season Tickets**

**Children	\$ 30.00
*Students	\$ 42.50
*Adults	\$ 42.50
**Bronze (14 & Under)	\$115.00
*Bronze	\$125.00

**Lessons/without Season Tickets**

**Children	\$ 57.50
*Students	\$ 77.50
*Adults	\$ 82.50
**Bronze (14 & Under)	\$180.00
*Bronze	\$185.00

**Admissions**

*Children	\$ 4.00
*Students	\$ 4.00
*Adults	\$ 5.00

**Early Morning Swim**

\* \$150.00

**Pool Rentals**

*School	\$50.00 per hour
*Other	\$90.00 per hour...Carried.

66/19

**ii) 2020 School Pool Lesson Rate:**

Moved that the Foremost School Pool Swim Lesson Rate for 2020 be set at \$28.50 per person...Carried

**L. DELEGATIONS:**

a) **Sgt. Neil Bailey, Bow Island/Foremost RCMP** was present at the meeting at 7:15 pm.

67/19

Moved to accept presentation from Sgt. Neil Bailey, Bow Island/Foremost RCMP regarding activities report as information ...Carried.

Sgt. Bailey left the meeting at 7:25 p.m.

b) **Mr. Gary Stonley, Foremost Historical Society** was present at the meeting at 7:25 pm.

68/19

Moved to accept presentation from Mr. Gary Stonely, Foremost Historical Society regarding Foremost Cemetery grave marking project as information...Carried.

Mr. Stonley left the meeting at 7:47 p.m.

69/19

Moved that the Village of Foremost provide a letter of support to the Foremost Historical Society to proceed with the investigation of funding available to fund their grave marking project for the Foremost Cemetery...Carried.

**M. STAFF REPORTS:**

70/19

Moved that Public Works Foreman, Trevor Ferguson report on the activities of the outside workers for the past month be accepted as presented...Carried.

71/19

Moved that the Village of Foremost proceed with the expansion of the Foremost Wayside Campsite project prior to finalization and passing of the 2019 Village of Foremost Budget...Carried

72/19

**N. MAY 20, 2019 REGULAR DATE RESCHEDULE:**

Moved that the May 20, 2019 Regular Village of Foremost Council Meeting be re-scheduled to Monday, May 27, 2019 at 7:00 p.m. due to the Victoria Day Holiday...Carried.

Public Works Foreman, Trevor Ferguson left the meeting at 8:15 p.m.

73/19

**O. MAY 2019 PUBLIC NOTICE:**

Moved approval of Public Notice –May, 2019 Utility Billing Enclosure...Carried.

74/19

**P. LONG TERM COUNCIL MEMBER/EMPLOYEE APPRECIATION POLICY:**

Moved to approve that the Long Term Council Member/Employee Appreciation Policy be amended to add the following:

- 4. 40 years service for Village Employees 1 additional week holidays for 40<sup>th</sup> year of service and yearly thereafter...Carried.

75/19

**Q. 2019 SALARY MUNICIPAL ADMINISTRATOR:**

Moved that the 2019 salary be set as follows:

Kelly Calhoun, Municipal Administrator - confirmed at same rate as 2018...Carried.

689/19

**R. MUNICIPAL DEVELOPMENT PLAN:**

**BY-LAW NO. 689:** A by-law of the Village of Foremost in the Province of Alberta to adopt a Municipal Development Plan was read a first time on motion ...Carried.

76/19

**Public Hearing:** Moved that the Public Hearing with respect to the adoption of the Municipal Development Plan No. 689 be held in the Council Chambers in the Administration Office of the Village of Foremost in Foremost, Alberta at 7:15 p.m., Monday, May 27, 2019...Carried.

77/19

**S. ITEMS ADDED TO THE AGENDA:**

**a) Global Petroleum Show – June 11, 12, 13, 2019:**

Moved that the Village of Foremost participate with the Palliser Economic Partnership at the Global Petroleum Show, Calgary, Alberta June 11, 12, 13, 2019 and confirm contribution of \$500.00...Carried.

78/19

**b) Foremost Municipal Library Board:**

Moved to appoint Bruce Hillis to the Foremost Municipal Library Board - Membership Due Date 2021...Carried.

**INFORMATION ITEMS:**

79/19

Moved that the following correspondence be received for information:

1. DEVELOPMENT PERMITS
2. ALBERTA PUBLIC WORKS ASSOCIATION
3. MUNICIPAL ADVOCACY SOLUTIONS
4. SUMMER TEMPORARY EMPLOYMENT PROGRAM
5. ALBERTA URBAN MUNICIPALITIES ASSOCIATION
6. FORTY MILE FOUNDATION – PLEASANT VIEW LODGE
7. PALLISER ECONOMIC PARTNERSHIP
8. WORKERS' COMPENSATION BOARD - ALBERTA...Carried.
9. **COMMITTEE REPORTS:**

**a) Foremost Community Airport:**

**Foremost UAS Range:**

80/19

Moved approval of the Contractor Service Agreement between UxS Consulting Ltd. and the Village of Foremost, for the period April 1, 2019 to September 30, 2019 and the Mayor and the Municipal Administrator of the Village of Foremost be hereby authorized to sign and execute the said agreement for and on behalf of the Village of Foremost and the Municipal Administrator is hereby authorized to affix thereto the corporate seal of the Village of Foremost...carried.

81/19

10. **ADJOURNMENT:** The meeting adjourned at 8:25 p.m. on motion...Carried.

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**MAYOR**

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**Municipal Administrator**